

**ISABELLA COUNTY PARKS & RECREATION COMMISSION
REGULAR MEETING MINUTES
Wednesday, October 12, 2022**

CALL TO ORDER

The meeting was called to order by Chairperson Vasold at 5:30pm at Deerfield Nature Park.

COMMISSION MEMBERS PRESENT

Bob Busch, Bob Willoughby, Craig Clignan, Frank Engler, Jeremy Murphy, John Dinse, Randy Vasold and Tim O'Neil

COMMISSION MEMBERS ABSENT

Jordan Bruursema

OTHERS PRESENT

Director Sue Ann Kopmeyer, Parks Supervisor Kurt Burnia, Assistant Parks Supervisor Emma Vanacker, Administrative Assistant Nichole Manley, Administrative Coordinator Miranda Walker, Alternate County Commissioner Terry Hutchinson and Parks Staff Member Kathy Vanderkolk

ADOPTION OF AGENDA

The October 12, 2022 Board Meeting Agenda was reviewed. The Director recommended an amendment to the agenda. **The Amendment: Add Fees and Charges under New Business. It was moved (Busch/Clingan) to approve the October 12, 2022 Meeting Agenda as amended. Motion carried unanimously.**

INTRODUCTIONS

Chip from the Mt. Pleasant Chamber of Commerce, Former County Commissioner George Green, Jake the Director of the Materials Recovery Facility and Parks Administrative Assistant Rachel Rollin.

MINUTES

The September 7, 2022 Board Meeting Minutes were reviewed. **It was moved (Engler/O'Neil) to approve the September 7, 2022 Meeting Minutes as presented. Motion carried unanimously.**

GENERAL PUBLIC COMMENTS

N/A

FINANCIAL REPORTS

The Director presented the bills for September 2022. **It was moved (Engler/Busch) to approve the Financial Summary Reports for September 2022 as presented. Motion carried unanimously.**

CAMPGROUND SUMMARY REPORT

Director Kopmeyer gave an update on the Campground Summary Report for September 2022.

DIRECTOR'S REPORT

Parks

Coldwater Lake Family Park and Herrick Recreation Area are now closed for camping for the season.

Buoys and docks have been removed from the parks for the season, the waterlines will soon be flushed.

Employees

The Director noted that we are now working with limited staff as the season has ended.

Programs and Events

The Wild Deer Open/Harvest for Heart Disc Golf tournament took place at Deerfield Nature Park on Saturday, October 8, 2022. Commissioner Clingan noted that there were 70 players and thanked Chris Rowley with the Mt. Pleasant Convention and Visitors Bureau for their donation to the event.

Director Kopmeyer noted that the Michael Seaman Le Frost Cross Cyclocross Race took place at Deerfield Nature Park on Saturday, September 17, 2022. The event went well and the park was left in great condition after the race.

Projects/Capital

There are many projects that are being worked on, including working with two Eagle Scouts on revitalizing the land navigation course and placing wayfinding maps on the trails.

The Director noted that the Parks Staff has looked at 5 different reservation systems and would like to move forward with Camis, Inc. The proposal to move ahead with Camis was at the Human Resources meeting on Tuesday, October 11, 2022, it is a 3-year contract for \$18,500 per year. It will go before the Board of County Commissioners on Tuesday, October 18, 2022.

UNFINISHED BUSINESS

Coldwater Lake/Beal City Public Sewage Improvements

No update at this time.

Deerfield Nature Park – Chippewa River Erosion Project

The Director stated that there is one more punch list item to complete for the project with the Ribbon Cutting taking place following the current Board Meeting.

Meridian Park – DNR Michigan Natural Resources Trust Fund/Acquisition Project

The final appraisal should be completed soon. Once finalized, the Director will meet with the property owners.

Deerfield Nature Park Turn Lane

No update at this time.

Board Appointment Advertisement

The current vacant position on the Isabella County Parks and Recreation Board will be re-advertised in the next round of open positions with a deadline for submissions in early December.

NEW BUSINESS

Fees and Charges

The Director stated that in October 2020 the Board of County Commissioners approved a service fee of \$5.00 per cart on the CivicRec Reservation System. The Director would like the Isabella County Parks and Recreation Commission to recommend the change from \$5.00 reservation cart fee to a fee for each individual item reserved moving forward with the Camis Reservation System.

ANNOUNCEMENTS

Road Commissioner Busch noted that the Vernon Road overpass project should be finished by October, 15, 2022. The Lincoln Road project will not be finished until November.

Drain Commissioner Willoughby stated that Crawford Road should be opened soon.

Board of County Commissioner Engler stated that the deadline to accept the USDA loan for the jail property is coming up. He also noted that the Board of County Commissioners dedicated the windmill tax revenue to go towards the jail project.

Board of County Commissioner Hutchinson noted that the new reservation system sounds great. He also noted that the Board of County Commissioners is starting to look at the new year information.

Planning Commissioner O'Neil noted at the last Planning Commission meeting they passed a zoning change and site review.

The next Parks and Recreation Board Meeting is scheduled for Wednesday, December 7, 2022 at The Isabella County Building – Room 320.

ADJOURNMENT: It was moved to adjourn (Murphy/Busch) at 5:50 pm. Motion carried unanimously.

Respectfully submitted,
Craig Clingan, Secretary