



ISABELLA COUNTY ELECTRICAL PERMIT APPLICATION

ISABELLA COUNTY
COMMUNITY DEVELOPMENT DEPARTMENT
200 N. MAIN ST., MT. PLEASANT, MI 48858
(989) 317-4061 FAX (989) 775-6681

ELECTRICAL PERMIT APPLICATIONS WILL **NOT** BE ACCEPTED UNLESS ALL THE FOLLOWING ARE PROVIDED AT THE TIME OF APPLICATION:

1. PROPERTY OWNER/JOB LOCATION:

- The correct property owner name, complete address, phone number and property tax id number is required to be provided. Property Tax ID (a.k.a. parcel number) and parcel data information can be found at: app.fetchgis.com/Isabella

2. CONTRACTOR/HOMEOWNER INFORMATION

- Indicate who is applying for the permit by checking the appropriate box.
- The contractor's name, complete address, phone number, contractor license number and expiration date, federal employer ID number, workers compensation insurance carrier, MESC employer number and email address (if available) are required.
- If the homeowner is applying for the permit AND the homeowner information matches the information in number 1 above, this may be left blank.

3. TYPE OF JOB

- Indicate the appropriate job type by checking the appropriate boxes.
- A complete description of the work being performed is required.

4. PLANS REQUIRED

- Answer all questions in the Plans Required section to determine if plans are required for review by the Electrical Inspector prior to permit issuance. If you answered YES to any questions in this section, plans are required.
- Construction documents may be submitted by the owner or the owner's architect, engineer, contractor or agent. *(The construction statutes or codes do not fix the responsibility for the submission of construction documents. However, the owner of the construction project has the responsibility to assure that it is done.)*

5. PLAN REVIEW REQUIRED

- The purpose of a Plan Review is to assure the construction project is designed in compliance with the code. If there are issues of noncompliance, they may need to be addressed during the review process.
- Answer all questions in the Plan Review section to determine if a plan review is required for this project. If you answered NO to any of these questions, a plan review application is required to be submitted. Please contact the Community Development / Inspections office for details on submitting a plan review application.

6. FEE CHART:

- Payment of all fees are required to be made at time of application. Check may be made out to Isabella County.

7. APPLICANT SIGNATURE:

- Signature of the applicant is required. If the applicant is the homeowner, the applicant's driver's license number is required.

**TOTAL PERMIT FEES MAY BE DOUBLED IF WORK IS
STARTED BEFORE THE PERMIT IS ISSUED**



ELECTRICAL PERMIT APPLICATION

Isabella County Community Development/Inspections
 200 N Main St
 Mt. Pleasant MI 48858
 (989) 317-4061

OFFICE USE ONLY
Permit No.: _____
Date: _____
Check No.: _____
Receipt No.: _____

1. PROPERTY OWNER / JOB LOCATION

Name	Phone Number	Property Tax ID:	
Job Street Address	City	Township	Section
Owner Mailing Address	City	State	Zip Code
Owner Email Address			

2. CONTRACTOR / HOMEOWNER INFORMATION – Indicate the Applicant: Contractor Homeowner

Contractor Name	Contractor License Number	Expiration Date	
Contractor Address	City	State	Zip Code
Phone Number	Federal Employer ID Number (or reason for exemption)		
Workers Compensation Insurance Carrier (or reason for exemption)	MESC Employer Number (or reason for exemption)		
Contractor Email Address			

3. TYPE OF JOB

3. TYPE OF JOB						Method of Compliance	
<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> BOCA Home Setup (Modular)	<input type="checkbox"/> Michigan Building Code			
<input type="checkbox"/> Commercial/Industrial	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> HUD Manufactured Home (Mobile)	<input type="checkbox"/> Rehabilitation Code			
Description of Work:							

4. PLANS REQUIRED

5. PLAN REVIEW REQUIRED

Is this new multi-family construction?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Is the electrical system less than 400 amps? Number of amps: _____	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Is this new commercial construction?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Is the building less than 3,500 ft ² in area? Area of building (in ft ²): _____	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Is this new industrial construction?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	If you answer YES to at least one of the questions above, a plan review is not required. However, the Electrical Inspector may require a plan review for unique or unusual work.		
If you answer YES to any of the questions above, plans are required.			If you answer NO to both of the questions above, a Plan Review is required. Please contact the Community Development / Inspections department for information on submitting a Plan Review Application.		

The purpose of a Plan Review is to assure the construction project is designed in compliance with the code. If there are issues of noncompliance, they may need to be addressed during the review process.

Answer all questions in the Plan Review section to determine if a plan review is required for this project. If you answered NO to certain questions, a plan review application is required to be submitted. Please contact the Community Development Inspections office for details on submitting a plan review application.

6. FEE CHART	Fee	#Items	Total
BASE FEE NON-REFUNDABLE (Admin Fee plus one Inspection)	\$90.00	1	\$90.00
Circuits	\$4.00 each		
Data/Telecommunication Outlets – per 25	\$7.00 each		
Dishwasher	\$4.00 each		
Electrical Heating Units (Baseboard)	\$4.00 each		
Feeders – Bus Ducts, Etc. – Per 50	\$7.00 each		
Fire Alarm System (Not Smoke Detectors)	\$61.00 each		
Furnace – Unit Heater	\$6.00 each		
Garbage Disposal	\$4.00 each		
Hourly Inspection Rate (for items not specifically listed)	\$41.00 / hour		
Inspection – Additional	\$65.00 each		
Inspection – Final	\$65.00 each		
Inspection – Rough	\$65.00 each		

	Fee	#Items	Total
Inspection – Special (Min 2 HRS, includes inspection report)	\$82.00 each		
K.V.A. & H.P. Rated Equipment	Up to 25 K.V.A. or H.P.	\$7.00 each	
	Each Additional 25 K.V.A. or HP (or fraction thereof)	\$10.00 each	
Lighting Fixture/Outlets – Per 25	\$7.00 each		
*Manufactured/Modular Homes (outside of a park)	\$36.00 each		
Power Outlets 220V (Ranges, Dryers, Etc.)	\$7.00 each		
Range Hood	\$4.00 each		
Service (Per Meter)	Up to 200 AMPs	\$10.00 each	
	201-600 AMPs	\$14.00 each	
	Over 600 AMPs	\$19.00 each	
Signs – Per Circuit	\$7.00 each		
Total Fee			
(must include \$90.00 base fee)			

FEE CLARIFICATION

Mobile homes located inside of a Licensed Mobile Home Park shall be charged the Base fee and Service only
 Mobile homes located outside of a Licensed Mobile Home Park shall be charged the Base Fee and the *Manufactured/Modular Home Fee.

*Under special circumstances an hourly fee for inspection services may be assessed at a rate of \$41.00 per hour.

7. SIGNATURE

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A prohibits a person from conspiring to circumvent the licensing requirements of this State relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23a are subject to civil fines.

Signature of Electrical Contractor	Date:
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Signature of Homeowner (if homeowner is the applicant)	Date:
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Homeowner Driver's License Number:

Homeowner Affidavit : I hereby certify the electrical work described on this permit application shall be installed by myself in my own home which I am living or about to occupy. All work shall be installed in accordance with the State Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the County Electrical inspector. I will cooperate with the County Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Electrical work shall not be started until the electrical permit has been issued. All installations shall be in conformance with the State Electrical Code. **No work shall be concealed until the work has passed an inspection.** You are required to call the inspection line at (989) 317-4220 and provide the required details a minimum of 24 hours in advance.

A permit remains valid as long as work is progressing and inspections are being conducted. A permit shall become invalid if the authorized work is not commenced within six (6) months after the issuance of the permit or if the authorized work is suspended or abandoned for a period of six (6) months. A permit shall be cancelled when no inspections are conducted within six (6) months of the date of issuance or the date of a previous inspection. Cancelled permits shall not be refunded or reinstated.