

Village of Shepherd

Millage rate proposal

Shall a "Headlee Override" be adopted so that the current limitation on the amount of Village taxes that may be levied against all taxable property in the Village of Shepherd, Isabella County, Michigan be increased as follows:

*Up to 12.5 mills from approximately 11 mills (\$12.50 from approximately \$11.00 of taxable value) for general operating expenses

*Up to 2 mills from approximately .5 mills (\$2.00 from approximately \$.50 of taxable value) for major and local street fund expenses

If approved and levied in its entirety of \$84,432, this millage would replace an estimated amount of \$31,646 in the general fund that has expired due to Headlee rollbacks, along with an additional \$10,570 and would also increase an additional \$42,216 for the street fund for what is allowed by the General Law Village Charter and State Law which have been reduced as required by the Michigan Constitution of 1963.

**Village of Shepherd
Minutes of Meeting
May 2, 2016**

Regular meeting of Shepherd Village Council held on Monday, May 2, 2016. Meeting was called to order at 7:00 pm by Village President Lee Coughlin at the Village Office.

Pledge of Allegiance

Roll Call: Edwards, DeGraw, Myers, Reynolds, Roth (7:05), Yates, Coughlin
Absent: None
Present: DPW – Steve Davidson Police – Chief Janofski
 Attorney – Bill Shirley

Motion by Reynolds, second by Yates to approve minutes as amended of meeting held on April 18, 2016. Carried by roll call vote 6-0.

Public Comment: Pat Burk, 400 East Drive, agrees to water rates but wondered about the increase to the sewer only residents. Coughlin explained that it is ready to serve rates and everyone will see the increase.

Sue Hall, 105 Orchard, has been working with Animal Control regarding the loose dogs in the neighborhood and is now taking pictures that will be turned into either Shepherd Police Dept and/or the Animal Control. She also let Council know that the email link on the website is not working.

Ken Ouderkirk, 456 N Third, has issues with his corner yard stakes and would like to be able to use them if the Village would allow. Previous stakes have been removed by the Village because of what is being used could damage a vehicle and the stakes were in the right of way. Steve Davidson, Department of Public Works Supervisor will work with Mr. Ouderkirk on finding the proper stakes and location for them on the corner.

Committee Reports: (Capital, DPW, Finance, Fire, Parks & Rec, Personnel, Police, Zoning)
Finance: audit is next week with new auditing firm, Abraham & Gaffney; committee will be reviewing new insurance packages in the near future with General Agency.

Police: recap of festival was reviewed finding the weekend was slow with little complaints. There were 21 in total with 6 being parking issues and 1 arrest that was not a part of festival events. The midway had no major issues. Officer Jay Janofski has submitted his letter of resignation taking a position with Central Michigan University Police Department. Janofski's last day will be May 13, 2016. President Coughlin spoke highly of Jay's accomplishments with the Village for the past almost 11 years and thanked him for his years of service and support to the community. Everyone will truly miss Officer Janofski. Congratulations!

Zoning: Sova's Auto Sales sign was approved by the Zoning Board of Appeals; fence at 129 E Wright Avenue was approved.

Old Business:

Purchase requisitions: 1 received

Request was to purchase pipe for the sewer project on Third Street. Quotes were presented by Etna Supply, East Jordan and Municipal Supply. Quotes were discussed by material and pricing.

Motion by Roth, second by DeGraw, to approve the purchase of sewer pipe from Etna Supply in the amount of \$751.36. Carried by roll call vote 7-0.

Sewer on Third Street – material will now be ordered and scheduling of the project will be set

Water/sewer rates – letters are finalized and quotes are being obtained

Millage rate ballot language – final language for the primary ballot was presented after being revised by the Village Attorney. Motion by DeGraw, second by Edwards, to approve the resolution for the language on the ballot in the primary election in August regarding a millage increase. Carried by roll call vote 7-0.

President Coughlin spoke with property owner regarding the parking of a backhoe in the right of way along with a dumpster. Property owner is now aware these items must be moved and if they are not in the near future, a letter will be sent by the Village.

President Coughlin looked into a property that was brought to the attention of the Village Council at the corner of Union and Cottage and will be sending a letter regarding the violations that may be occurring; home occupation, zoning requirements and street debris.

New Business:

MERS Meeting – MERS Representative will be here on May 23rd at 4:30 to discuss our current statement. Trustees DeGraw and Reynolds, President Coughlin and Clerk Gross will attend the meeting.

Police Department – Have request to move to executive session at end of regular council meeting.

Motion by Reynolds, second by DeGraw to approve payment of bills in the total amount of \$18,891.56. Carried by roll call vote 7-0.

Motion by Edwards, second by Yates, to move to executive session at 7:34 regarding personnel issue with the police department. Carried by roll call vote 7-0.

Motion by Edwards, second by DeGraw, to return to open session at 7:53. Carried by roll call vote 7-0.

Discussion was held by Council regarding the placement of an ad to hire a new Police Chief and/or to contract with the County for the Village's police department.

Motion by DeGraw, second by Edwards, to publish an ad to hire a Police Chief. Carried by roll call vote 7-0.

Motion by DeGraw, second by Edwards, to rescind the previous motion to publish an ad for Police Chief. Carried by roll call vote 7-0.

Motion by DeGraw, second by Edwards, to publish an ad in the Morning Sun from Wednesday, May 4th through Sunday, May 8th for a Police Chief for the Village of Shepherd and to place on the website. Carried by roll call vote 7-0.

Trustee DeGraw will gather information from Isabella County and Trustee Edwards will contact Gratiot County for possible contracts for police coverage in the Village of Shepherd.

Officer Janofski thanked the Council and fellow employees for many great years of support and was honored to be a part of Shepherd for 11 years.

Motion approved to adjourn at 8:08. Carried 7-0.

Village Clerk
Gina L Gross

**VILLAGE OF SHEPHERD
RESOLUTION**

At a regular meeting of the Village Council of the Village of Shepherd (the "Village"), held at the Village Office on May 2, 2016 at 7:00 p.m., Eastern Daylight Savings Time, there were:

PRESENT: DeGraw, Edward, Myers, Reynolds, Roth, Yates, Coughlin
ABSENT: None

The following preamble and resolution were offered by DeGraw And seconded by Edwards:

**RESOLUTION APPROVING THE FOLLOWING LANGUAGE TO APPEAR
ON THE BALLOT FOR THE AUGUST 2, 2016 PRIMARY ELECTION**

WHEREAS, the Village of Shepherd, Michigan hereby proposes a millage increase for the Village of Shepherd and;

WHEREAS, the Village of Shepherd proposes the increase is due to headlee rollbacks that depleted our millage rate by 1.5 mills and;

WHEREAS, the Village of Shepherd proposes to not only increase the lost 1.5 mills due to the headlee roll back but to also increase an additional 1.5 mills for operating purposes and;

WHEREAS, the language would read "Shall a "Headlee Override" be adopted so that the current limitation on General Law Village Charter and State Law which have been reduced as required by the Michigan Constitution of 1963. the amount of Village taxes that may be levied against all taxable property in the Village of Shepherd, Isabella County, Michigan be increases as follows:

- *Up to 12.5 mills from approximately 11 mills (\$12.50 from approximately \$11.00 of taxable value) for general operating expenses
- *Up to 2 mills from approximately .5 mills (\$2.00 from approximately \$.50 of taxable value) for major and local street fund expenses

If approved and levied in its entirety of \$84,432, this millage would replace an estimated amount of \$31,646 in the general fund that has expired due to Headlee rollbacks, along with an additional \$10,570 and would also increase an additional \$42,216 for the street fund for what is allowed by the and;

NOW, THEREFORE BE IT RESOLVED the Village Council of the Village of Shepherd, at a regularly scheduled meeting held on Monday, May 2, 2016 did hereby approve the attached proposed language to appear on the ballot for the August 2, 2016 election.

A vote on the foregoing resolution was taken and was as follows:

YES: DeGraw, Edwards, Myers, Reynolds, Roth, Yates, Coughlin

NO: None

ABSTAIN: none

THE RESOLUTION WAS DECLARED APPROVED.

Lee Coughlin
Lee Coughlin, Village President

Gina L Gross
Gina L Gross,
Village Clerk

CERTIFICATION

I, the undersigned, the duly qualified and Clerk of the Village of Shepherd, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council at a regular meeting held on May 2, 2016 an original of which is on file in the Village Office, and that such meeting was conducted and public notice thereof was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended, and that minutes of such meeting were kept and are available as required by such Act.

Gina L Gross
Gina L. Gross, Village Clerk

Dated: May 2, 2016