

**ISABELLA COUNTY  
APPLICATION FOR SITE PLAN REVIEW**

***Applicant***

Name: \_\_\_\_\_ Owner/Agent/Other interest (circle one)

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

***Property Owner (if different from applicant)***

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

***Property Location***

Tax ID Number: \_\_\_\_\_

Job Site Address: \_\_\_\_\_

Township: \_\_\_\_\_ Section: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Detailed Description of Use: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE:** All information received by this department is subject to the Freedom of Information Act. Under this Act, persons are allowed to request copies of said information. This includes, but not limited to, all copyrighted drawings/blueprints.

***\*OFFICE USE ONLY\****

File # : \_\_\_\_\_ Fee: \$ \_\_\_\_\_ Check #: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_

Review Type: Zoning Administrator / Planning Commission      Approved [    ]      Denied [    ]

Conditions (if any): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Isabella County Zoning Administrator

\_\_\_\_\_  
Date

## SECTION 11.04 SITE PLAN REQUIREMENTS

Each site plan submitted shall contain the following information, unless specifically waived by the planning commission, in whole or in part;

<b>SITE PLAN REQUIREMENTS</b>
The date, north arrow, and scale. The scale shall be not less than 1" = 20' for property under three acres and at least 1" = 100' for those three acres or more
All lot and/or property lines are to be shown and dimensioned, including building setback lines on corner lots
The location and height of all existing and proposed structures on and within 100' of the subject property's boundary
The location and dimensions of all existing and proposed drives, sidewalks, curb openings, signs, exterior lighting, curbing, parking areas (show dimensions of a typical parking space), unloading areas, recreation areas, common use areas, and areas to be conveyed for public use and purpose
The location and pavement width and right-of-way width of all abutting roads, streets, alleys or easements
The name and address of the individual or firm responsible for the preparation of the site plan
The name and address of the property owner or petitioner
A locational sketch drawn to scale
The respective zoning abutting the subject property
The location, height and types of fences, walls and landscaping
Size and location of existing and proposed utilities, including proposed connections to public sewer or water supply systems
The location and size of all surface water drainage facilities
For multiple family and manufactured home communities, contour intervals shall be shown (two foot intervals for average slopes ten percent and under, five foot intervals for slopes over ten percent). Topography, however, is encouraged to be shown on all site plans <b>(08-03 Eff. June 2, 2008)</b>