

ISABELLA COUNTY PARKS & RECREATION COMMISSION

REGULAR MEETING MINUTES

Wednesday, December 2, 2015

CALL TO ORDER

The meeting was called to order by Chairperson Vasold at 6:57 pm.

COMMISSION MEMBERS PRESENT

John Dinse, Randy Vasold, Richard Gruss, Doug White, Craig Clingan, Richard Jakubiec, Jeremy Murphy

COMMISSION MEMBERS ABSENT

Ron McDonald, John Haupt, John Graham

OTHERS PRESENT

Director Sue Ann Kopmeyer, Parks Supervisor Mike Marsh, Office Clerk Katrina Stock, Roxanne Schafer, Kathy Vasold, Nancy Clingan, Laura Gonzoles

ADOPTION OF AGENDA

Agenda was accepted as amended (Murphy/Clingan).

INTRODUCTIONS

None

MINUTES

The October 7, 2015 Board Meeting Minutes were reviewed. **It was moved (Dinse/White) to approve the October 7, 2015 Meeting Minutes as presented. Motion carried unanimously.**

CITIZENS' COMMENTS

None

FINANCIAL REPORTS

The Director presented the bills for October and November 2015. **It was moved (Jakubiec/Gruss) to approve the Financial Summary Report for October and November as presented. Motion carried unanimously.**

CAMPGROUND SUMMARY REPORT

Director Kopmeyer gave a brief report on monthly and year to date revenue totals for October and November.

DIRECTOR'S REPORT

Parks

Coldwater Lake Family Park

The park is closed for the season except for walkers and boat access through the north side of the park.

Herrick Recreation Area

Parks Staff has been working on cleanup at the park from the timber thinning in the pines area of the park.

Employee/Volunteers

Part-time Office Clerk, Chris Coale may be leaving the Parks. He has been a great help with the office assisting with grants and projects. He will be on call for projects. We are currently seeking office support for 2016.

Applications will be coming in and confirming returning employees the first of the year. The County Parks are to be represented at the Central Michigan University Summer Job fair held on February 9th.

Professional Development

Chris Coale attended the Oakland County Park Tour and brought back a lot of great ideas and pictures.

Director Kopmeyer attended the quarterly Michigan Association of County Parks and Recreation Officials meeting in Gratiot County.

Programs/Events

Office Clerk, Katrina Stock is working on the schedule of events for 2016. The schedule is distributed throughout the community via email, websites, mailings and places of business.

Marketing

Director Kopmeyer will be attending a presentation next week by a group of students from a Central Michigan University marketing class who have put together some marketing ideas for the Parks.

Reservations for pavilions and 30 or more consecutive night have begun for 2016. Those who stayed during the 2015 season for 30 or more consecutive nights or reserved a pavilion began making their reservations on November 1st(December 1st opens for new 30 day or more reservations) Opening Day for reservations of 2 or more nights will be on Friday, January 8th with walk in reservations being taken beginning at 8:00 a.m.

Parks Gift Certificates are available for any dollar amount in the Parks Main Office and may be used towards camping and annual vehicle permits.

Accidents/Incidents

The Herrick Recreation Area and Pere Marquette roadside brown and white sign is back up after the original sign was knocked down a few months ago.

UNFINISHED BUSINESS

Concept Planning

Director Kopmeyer stated that 12 Park Concept Planning Proposals were received for the parks. All concepts were review and it was approved unanimously by the Isabella County Board of County Commissioners to hire MC Smith & Associates out of East Grand Rapids. They came in with the third lowest quote at \$23,000. Work began on November 23, 2015 with a site visit to the parks.

NEW BUSINESS

Grant Updates

Director Kopmeyer provided an update on the Mount Pleasant Area Community Foundation request of \$10, 375 for playground surfacing. The request was fully funded by the Access to Recreation Fund via the Foundation.

Director Kopmeyer reported that the Michigan Council for the Arts and Cultural Affairs approved \$1,700 of the \$2,000 requested for the Arts From Our Parks program scheduled for September 2016. This was the highest amount received in the last 4 years of applying for the grant. Funds will go towards artist fees and supplies.

Director Kopmeyer also updated that the EPA shoreline restoration project proposal of \$126,000 was approved to move ahead for application of funding. The Isabella County Parks portion may funded with \$25,000. The Saginaw Chippewa Indian Tribe will submitted the grant later this month.

Board Appointments

Parks Chairperson, Randy Vasold stated the terms of Commissioner Dinse and Commissioner Clingan are coming to an end. Both have applied for reappointed by the Board of County Commissioners.

2016 Meeting Times and Dates

Chairperson Vasold suggested 2016 meeting times and dates were reviewed by the Board and was decided the February 3, 2016 Parks Board Meeting will begin at 6:30 p.m. instead of 7:00 p.m. Chairperson Vasold also suggested the meetings begin at 6:30 p.m. rather than 7:30 p.m.

ANNOUNCEMENTS

Commissioner Jakubiec provided an update on the Drain Commissions current and completed drain projects.

Commissioner Murphy provided an update on the Planning Commission and the new cell tower which is to be installed near Little Field Lake.

The next Parks and Recreation Board Meeting is scheduled for Wednesday, February 3, 2016 in the Isabella County Building room 225 beginning at 6:30p.m.

ADJOURNMENT: It was moved to adjourn (Jakubiec/White) at 7:44 pm. Motion carried unanimously.

Respectfully submitted,
Katrina Stock, Office Clerk