

ISABELLA COUNTY PARKS & RECREATION COMMISSION

REGULAR MEETING MINUTES

Wednesday, May 6, 2015

CALL TO ORDER

The meeting was called to order by Chairperson Vasold at 7:00 pm.

COMMISSION MEMBERS PRESENT

Craig Clingan, Jeremy Murphy, John Graham, John Dinse, Randy Vasold, Richard Gruss, Doug White, Richard Jakubiec, John Haupt, Ron McDonald

COMMISSION MEMBERS ABSENT

None

OTHERS PRESENT

Director Sue Ann Kopmeyer, Parks Clerk Katrina Stock

ADOPTION OF AGENDA

Agenda was accepted as amended (Haupt/Murphy).

INTRODUCTIONS

None

MINUTES

The March 4, 2015 Board Meeting Minutes were reviewed. **It was moved (Gruss/Clingan) to approve the March 4, 2015 Meeting Minutes as presented. Motion carried unanimously.**

The February 18, 2015 Public Meeting Minutes were reviewed regarding the Coldwater Lake Family Park Playscape Development Project. **It was moved (Haupt/White) to approve the February 18, 2015 Public Meeting Minutes as presented. Motion carried unanimously.**

CITIZENS' COMMENTS

None

FINANCIAL REPORTS

The Director presented the bills for March 2015. **It was moved (Dinse/McDonald) to approve the Financial Summary Report for March as presented. Motion carried unanimously.**

The Director presented the bills for April 2015. **It was moved (Graham/Dinse) to approve the Financial Summary Report for April as presented. Motion carried unanimously.**

CAMPGROUND SUMMARY REPORT

Director Kopmeyer gave a brief report on monthly and year to date revenue totals.

DIRECTOR'S REPORT

Parks Update

Coldwater Park

Staff have been busy getting the park open for the camping season. The boat launch will be completed Friday, May 8th. The new docs will be installed the following week.

Herrick Park

Staff have preparing the park for the camping season. Next weekend Herrick is full for Yoder's Flee Market being held next to the park.

Deerfield Park

The Central Michigan University RPL class continues to work on the Disc Golf Course Maintenance Project.

Meridian Park

Park Staff will be trained in identifying and removal of invasive plant species throughout the park.

Pere Marquette Rail-Trail

The Michigan Department of Transportation has been making improvements to the Isabella County Parks and Recreation Isabella Lot by paving the parking lot and walk way to the trail.

Employee/Volunteers

Staff Trainings

On Monday, May 11th all Park Rangers, Night Rangers and Park Managers will attend Maintenance Training at Deerfield Nature Park. On Tuesday, May 12th an all Parks Staff Training will be held at the Isabella County Building.

Intern

Central Michigan University Outdoor Recreation and Environmental Studies senior, Zach Greening will begin his internship with the parks begins next week. His 15 week internship will focus on park projects and administration experience.

Seasonal Positions

At this time all seasonal positions have been filled. We are still taking applications for any future openings.

Office Part-time Clerk

Part-time Office Clerk, Tim Bruley has worked for the Parks Office since last fall and tomorrow is his last day. He has done an outstanding job and wish him well in his new job.

Professional Development

MACPRO

Director Kopmeyer has been elected president of the Michigan Association of County Parks & Recreation Officials. This board is instrumental in providing professional networking opportunities and support statewide & Federal issues that pertain to Parks and Recreation. MACPRO has also developed a great partnership over the years with the state association Michigan Recreation and Parks Association including professional development, website access/modernizing and membership outreach.

Programs/Events

Disc Golf

There are a number of Disc Golf Events that will be taking place at Deerfield throughout 2015.

Mushroom Program

Sister Marie Kopin will be leading a series of mushroom hunts at Deerfield Nature Park and throughout Isabella County. The first hunt was today with 12 participating.

2015 Programs/Events

A number of programs have been organized for this year including; Pirates and Princess Weekend, , Water Weekend, Retro Weekend in addition to returning activities that include the Coldwater Bike Parade, Nature Drawing Series, July Spooktakular, Sand Castle Building, Paddle Sports Day, Tenth Michigan Infantry's Civil War Reenactment, Arts From our Parks, to name a few.

Projects

Coldwater Lake Family Park Boat Launch Project

The boat launch is complete and opened on Friday, May 8th. The new dock will be installed next Wednesday. The frost laws were lifted less than a week and a half ago which allowed Roger Fussman and his crew to get in the park last week to lay the forming and concrete. This Friday the launch can be used. The Docks will be installed next Wednesday and the launch will be officially opened for business. A ribbon cutting ceremony will be held at the June Isabella County Parks and Recreation Board Meeting held at Coldwater Lake Family Park.

CLFP Development Playground Project

The grant was submitted on April 1st for the Coldwater Lake Family Park Playground Project. The two Department of Natural Resources Grants that were applied for are the Land Water Conservation Fund and Michigan Natural Resource Trust Fund Grants.

Only one can fund it, however, projects under 100k with 50k match have been very successful in past years. Funding amounts available in the entire funds for the MNRTF and the LWCF are determined in November and December of this year so not sure which fund we will officially apply to until then.

County wide Park Signs

The new brown and white parks signage has started to go up. The Michigan Department of Transportation has install our new signs on M-20 for Majeske, Meridian and Coldwater Lake Family Park. The new signs being placed on county roads have been orders and are looking into options to install this summer.

Outreach

Saginaw Chippewa Indian Tribe

Isabella County Parks have been working with the Saginaw Chippewa Indian Tribe Water Coordinator Carey Paquette, City Parks Director Chris Bundy and other Saginaw Chippewa Indian Tribe and City representatives on a grant application for river restoration. These improvements may include tree removal/replacement due to invasive species such as the Emerald Ash Borer and bank restoration/erosion prevention projects through Tribal Funding opportunities through the EPA and Federal Forestry Grant.

Shoreline Restoration Brochure

The shoreline restoration handout is complete and will have Michigan Shoreline Protection Partnership information attached. Isabella County Parks Recreation is taking the lead on putting together this brochure with input from local experts.

UNFINISHED BUSINESS

Final FY 2015 Budget

The Director provided and update on the Fiscal Year 2015 Budget numbers.

Goal Setting

The Director asked the Board to review the Capital Projects and bring any suggestions to the June Parks Board Meeting.

NEW BUSINESS

FY 2016 Budget

The Director provided an update on the FY 2016 Budget Calendar.

Park Tour

Director Kopmeyer reminded the board the Park Tour will take place before the June 3rd Isabella County Parks and Recreation Commission Board Meeting at Coldwater Lake Family Park. The tour will begin at 6:00 p.m. with a Boat Launch Ribbon Cutting Ceremony.

Fees and Charges

The Director passed out the current parks fees and charges to the Parks Commissioners. She requested the Commissioners review and bring any suggestions to the next Isabella County Parks and Recreation Commission Board Meeting.

ANNOUNCEMENTS

Road Commissioner Graham provided a brief update on country roads and spring projects.

Drain Commissioner Jakubiec updated the Board on upcoming and current drain projects.

County Commissioner Huapt provided an update on the management control of Lake Isabella.

Planning Commissioner Murphy provided a brief update on the rezoning for a childcare facility around Coldwater Lake Family Park.

Commissioner Dinse provided an update on the progress of the Dog Park.

The next Parks and Recreation Board Meeting is scheduled for Wednesday, June 3, 2015 at Coldwater Lake Family Park immediately following the Park Tour and Ribbon Cutting beginning at 6:00p.m.

ADJOURNMENT: It was moved to adjourn (White/McDonald) at 8:23 pm. Motion carried unanimously.

Respectfully submitted,

Katrina Stock, Office Clerk