

ISABELLA COUNTY PARKS & RECREATION COMMISSION

REGULAR MEETING MINUTES

Wednesday, March 4, 2015

CALL TO ORDER

The meeting was called to order by Chairperson Vasold at 7:00 pm.

COMMISSION MEMBERS PRESENT

Craig Clingan, Jeremy Murphy, John Graham, John Dinse, Randy Vasold, Richard Gruss, Doug White, Richard Jakubiec, John Haupt

COMMISSION MEMBERS ABSENT

Ron McDonald

OTHERS PRESENT

Director Sue Ann Kopmeyer, Parks Supervisor Mike Marsh, Parks Clerk Katrina Stock, County Commissioner Jerry Jalszynski

ADOPTION OF AGENDA

Agenda was accepted as amended (Graham/Haupt).

INTRODUCTIONS

Chairperson Vasold welcomed meeting attendees. County Commissioner Jerry Jalszynski introduced himself to the Board. Director Kopmeyer introduced Parks Clerk Katrina Stock.

MINUTES

The February 4, 2015 Board Meeting Minutes were reviewed. **It was moved (Dinse/Gruss) to approve the February 4, 2015 Meeting Minutes as presented. Motion carried unanimously.**

CITIZENS' COMMENTS

None

FINANCIAL REPORTS

The Director presented the bills for February 2015. **It was moved (Gruss/White) to approve the Financial Summary Report for February as presented. Motion carried unanimously.**

CAMPGROUND SUMMARY REPORT

Director Kopmeyer gave a brief report on monthly and year to date revenue totals.

DIRECTOR'S REPORT

Parks Update

Maintenance Shop

Parks Staff have been busy plowing, regular equipment maintenance, repairs and preparing for the upcoming season.

Employee/Volunteers

Central Michigan University Outdoor Recreation/Environmental Studies senior, Zach Greening will do his internship with the County Parks starting this May. This 15 week volunteer internship will focus on park projects and administration experiences.

Returning Staff for the upcoming season have contacted the Parks Main Office. Advertising for our positions will be done via the web and local publications, as well as the Central Michigan University Recreation, Parks and Leisure Department. Interviews will start soon for available positions.

Professional Development

Staff attended the Michigan Recreation and Parks Association Conference and Trails Summit on various days the week of February 10th, 2015 in Lansing. Sessions attended included marketing, ADA, playgrounds and grants.

Office Staff will be attending a work shop hosted by the Mount Pleasant Area Chamber of Commerce that will be discussing How to Assess and Improve Your Social Media Marketing in Thursday, March 5, 2015.

Programs/Events

Disc Golf

There are a number of Disc Golf Events that will be taking place at Deerfield throughout 2015.

Winter Wildlife Walk

Mike LeVally with the Isabella Conservation District took a small group out on the Deerfield Trails Saturday, February 21st to seek animal traces along the trails and learn what animal is the park are doing this time of year.

2015 Programs/Events

A number of programs have been organized for this year including; Pirates and Princess Weekend, , Water Weekend, Retro Weekend in addition to returning activities that include the Coldwater Bike Parade, Nature Drawing Series, July Spooktakular, Sand Castle Building, Paddle Sports Day, Tenth Michigan Infantry's Civil War Reenactment, Arts From our Parks, to name a few.

Projects

Contracts are being updated for the Memorial Forest property adjacent to Deerfield Park and Wise Township Playground lease. Corporate council will provide updated contracts for Board of County Commissioners review on March 17, 2015.

Improved signage at Deerfield Nature Park is being worked on for the Disc Golf Courses, Oakridge Interpretive and general trail signs.

County wide Park Signs

Brown and white signage for the Parks which will be placed on county roads were ordered in February. Looking into options with the Road Commission to install. Also, working with the Michigan Department of Transportation on signs for Majeske, Meridian, and Coldwater that would be placed on M-20.

Outreach

Saginaw Chippewa Indian Tribe

Isabella County Parks have been working with the Saginaw Chippewa Indian Tribe Water Coordinator Carey Paquette, City Parks Director Chris Bundy and other Saginaw Chippewa Indian Tribe and City representatives on a grant application for river restoration. These improvements may include tree removal/replacement due to invasive species such as the Emerald Ash Borer and bank restoration/erosion prevention projects through Tribal Funding opportunities through the EPA and Federal Forestry Grant.

Shoreline Restoration Brochure

Isabella County Parks and Recreation is taking the lead on putting together a Shoreline Restoration Brochure with input from local experts including; parks, conservation groups, Extension Office, Tribe, public works etc.

Fire Chief's Meeting

A meeting has been set up with Deerfield Townships Fire Chief, Bryan Martin to discuss possible trainings at Deerfield Nature Park.

Radios

Parks Supervisor Mike Marsh and Director Kopmeyer have been working with Marc Griffus on upgrading the radios from analog to digital.

UNFINISHED BUSINESS

Goal Setting

The Director provided the Parks Board with a list of goals at the last meeting. At this time there were no updates to the goals.

Boat Launch

Director Kopmeyer reported that the bids went out last week for the concrete. The deadline has been extended to Monday, March 9th due to an update on the bid sheet. The original bid quote sheet stated the contractor must be licensed but that is not the case. All of the contractors were called to let them know about the update.

NEW BUSINESS

Coldwater Lake Family Park Development Playground Project

The Director reported the Department of Natural Resources grants are due April 1st for the playground improvements.

ANNOUNCEMENTS

Planning Commissioner Murphy provided a brief update on the rezoning on the corner of M20.

Drain Commissioner Jakubiec updated the Board on upcoming drain projects.

Commissioner Dinse provided an update on the funding for the Dog Park. 1/3 of the funding will come from the Township and 1/3 will come from the City both in which already had a Dog Park in their Master Plans.

County Commissioner Huapt provided an update on the Resolution passed by the Board of County Commissioners for the Parks to apply for a grant and purchase the ez dock. He also stated there is an opening on the Veterans Board for a Commissioner.

Road Commissioner Graham provided a brief update on country roads and spring projects.

The next Parks and Recreation Board Meeting is scheduled for Wednesday, April 1, 2015 at the Isabella County Building Room 225 beginning at 7:00 pm.

ADJOURNMENT: It was moved to adjourn (Clingan/White) at 7:43 pm. Motion carried unanimously.

Respectfully submitted,

Katrina Stock, Office Clerk