

## ISABELLA COUNTY PARKS & RECREATION COMMISSION

### REGULAR MEETING MINUTES

Wednesday, February 3, 2016

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#### **CALL TO ORDER**

The meeting was called to order by Chairperson Vasold at 6:31 pm.

#### **COMMISSION MEMBERS PRESENT**

Craig Clingan, Jeremy Murphy, John Graham, John Dinse, Randy Vasold, Richard Gruss, Doug White, Richard Jakubiec, John Haupt

#### **COMMISSION MEMBERS ABSENT**

Ron McDonald

#### **OTHERS PRESENT**

Director Sue Ann Kopmeyer, Parks Supervisor Mike Marsh, Office Clerk Katrina Stock, Park Ranger Jon Breithaupt, City of Mount Pleasant Parks Recreation and Sports Director, Ryan Longoria

#### **ADOPTION OF AGENDA**

**Agenda was accepted as amended (Graham/Murphy).**

#### **INTRODUCTIONS**

Chairperson Vasold welcomed returning Park Commissioners, Jeremy Murphy (Planning Commission), John Graham (Road Commission), Craig Clingan (At-Large), John Dinse (At-Large). Chairperson Vasold also welcomed community members Jon Breithaupt and Ryan Longoria who introduced themselves.

#### **ELECTION OF OFFICERS**

Director Kopmeyer called for Chairperson nominations.

**It was moved (Gruss/White) to nominate Randy Vasold as Chairperson.**

**Moved (Clingan/Murphy) to close nominations and have a unanimous ballot cast for Randy Vasold as Chairperson. Motion carried unanimously.**

Newly reelected Chairperson Vasold called for Vice-Chair nominations.

**It was moved (Gruss/White) to nominate Richard Jakubiec as Vice Chairperson.**

**Moved (Murphy/White) to close nominations and have a unanimous ballot cast for Richard Jakubiec as Vice Chairperson. Motion carried unanimously.**

Chairperson Vasold called for Secretary nominations.

**It was moved (Dinse/White) to nominate Craig Clingan as Secretary.**

**Moved (Graham/Murphy) to close nominations and have a unanimous ballot cast for Craig Clingan as Secretary. Motion carried unanimously.**

## **MINUTES**

The December 2, 2015 Board Meeting Minutes were reviewed. **It was moved (Murphy/Jakubiec) to approve the December 2, 2015 Meeting Minutes as amended. Motion carried unanimously.**

## **CITIZENS' COMMENTS**

None

## **FINANCIAL REPORTS**

The Director presented the bills for December 2015 and January 2016. **It was moved (Jakubiec/White) to approve the Financial Summary Report for December as presented. Motion carried unanimously.**

## **CAMPGROUND SUMMARY REPORT**

Director Kopmeyer gave a brief report on "Opening Day" and preseason campground reservation summary report for January.

## **DIRECTOR'S REPORT**

### **Parks Update**

#### **Deerfield Park**

The trails have been groomed once this winter. There is currently no snow on the trails. Park users have been active sledding, ice-fishing and disc golfing.

#### **Gilmore Park**

Park users have been active ice-fishing. The parking lot has been full the past few weekends.

#### **Herrick Recreation Area**

Clean up of the red pines was done in November and December. Grinding of the stumps will be done in the spring. We are looking in to options of purchasing a stump grinder which may be used for future projects or contracting out the project.

#### **Employee/Volunteers**

Part-time Office Clerk, Chris Coale has left the Parks. Jennifer Franklin-Robison has been hired as the new part-time Office Clerk. She will provide support on projects and reservations.

#### **Professional Development**

Parks Supervisors Mike Marsh and Kurt Burnia attended the Great Lakes Trade Expo the week of February 1<sup>st</sup>. Office Staff will be attending the Michigan Recreation and Parks Association (MParks) Conference and Trails Summit from February 10<sup>th</sup> to 13<sup>th</sup> in Lansing. Director Kopmeyer will be attending the Michigan Association of County Parks and Recreation Officials quarterly meeting being held in Traverse City at the MParks Conference.

#### **Programs/Events**

The 2016 schedule for programs and events is complete. Additional information for all programs and events may be found on the Isabella County Parks and Recreation website. Information on

the Central Michigan University Mobile Recreation Unit will be added as an insert as dates and times are determined.

The 7<sup>th</sup> Annual Frigid Doe Ice Bowl took place January 16<sup>th</sup>. The organizer of the event Commission Clingan stated there were 64 participants. This fundraising tournament raised \$1900 for EightCAP, Inc.

A cross country ski group led by a Parks Volunteer has been utilizing the groomed trails at Deerfield Nature Park for the past two Saturdays. The group is set to meet at Deerfield through the last Saturday in February providing there is snow on the trails.

### **Marketing**

Director Kopmeyer attended a Central Michigan University Recreation, Park & Leisure Class to discuss why it's important to be a certified professional. Also, a CMU Marketing Class completed a marketing project reviewing Isabella County Parks use of social media and the web.

### **UNFINISHED BUSINESS**

#### **Concept Planning Services**

Director Kopmeyer provided the Board with draft concepts drawings from M.C. Smith Associates for the County Parks. Ideas were created through the master plan, site visits and Parks Staff input. A project timeline for the Concept Planning Services was also presented to the Board. Concept review and feedback will be provided during public meetings in the future after review by the Board of County Commissioners.

### **NEW BUSINESS**

**Board Meeting Days, Time, Schedule & Contact Information:** Chairperson Vasold asked the board to review the 2016 meeting schedule. The board agreed to change the meeting time from 7:00 p.m. to 6:30 p.m. for all future Isabella County Parks and Recreation Board Meetings.

### **Security**

Director Kopmeyer provided the board with and update on building and room closure policies.

### **ANNOUNCEMENTS**

Planning Commissioner Murphy provided an update on zoning requirements on outbuildings.

Road Commissioner Graham provided a brief update on the roads and grants being applied for.

County Commissioner Haupt provided an update on the last Isabella County Board of County Commissioners meeting.

**The next Parks and Recreation Board Meeting** is scheduled for Wednesday, March 2, 2016 at the Isabella County Building Room 225 beginning at 6:30 pm.

**ADJOURNMENT: It was moved to adjourn (White/Clingan) at 7:44 pm. Motion carried unanimously.**

Respectfully submitted,  
Craig Clingan, Secretary