

**ISABELLA COUNTY PARKS & RECREATION COMMISSION**

**REGULAR MEETING MINUTES**

**Wednesday, February 4, 2015**

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**CALL TO ORDER**

The meeting was called to order by Chairperson Vasold at 7:00 pm.

**COMMISSION MEMBERS PRESENT**

Craig Clingan, Jeremy Murphy, John Graham, John Dinse, Randy Vasold, Richard Gruss, Doug White, Richard Jakubiec

**COMMISSION MEMBERS ABSENT**

Ron McDonald, John Haupt

**OTHERS PRESENT**

Director Sue Ann Kopmeyer, Parks Supervisor Mike Marsh

**ADOPTION OF AGENDA**

**Agenda was accepted as amended (Dinse/Jakubiec).**

**INTRODUCTIONS**

Chairperson Vasold welcomed new Park Commissioners, Jeremy Murphy (Planning Commission) and John Graham (Road Commission) who introduced themselves.

**ELECTION OF OFFICERS**

Director Kopmeyer called for Chairperson nominations.

**It was moved (Gruss/Dinse) to nominate Randy Vasold as Chairperson.**

**Moved (Gruss/White) to close nominations and have a unanimous ballot cast for Randy Vasold as Chairperson. Motion carried unanimously.**

Newly elected Chairperson Vasold called for Vice-Chair nominations.

**It was moved (Gruss/White) to nominate Richard Jakubiec as Vice Chairperson.**

**Moved (Murphy/White) to close nominations and have a unanimous ballot cast for Richard Jakubiec as Vice Chairperson. Motion carried unanimously.**

Chairperson Vasold called for Secretary nominations.

**It was moved (Jakubiec/White) to nominate Ron McDonald as Secretary.**

**Moved (Murphy/Clingan) to close nominations and have a unanimous ballot cast for Ron McDonald as Secretary. Motion carried unanimously.**

**MINUTES**

The December 3, 2014 Board Meeting Minutes were reviewed. **It was moved (Jakubiec/Murphy) to approve the December 3, 2014 Meeting Minutes as presented. Motion carried unanimously.**

## **CITIZENS' COMMENTS**

None

## **FINANCIAL REPORTS**

The Director presented the bills for December 2014. **It was moved (White/Gruss) to approve the Financial Summary Report for December as presented. Motion carried unanimously.**

The Director presented the bills for January 2015. **It was moved (White/Murphy) to approve the Financial Summary Report for January 2015 as presented. Motion carried unanimously.**

## **CAMPGROUND SUMMARY REPORT**

Director Kopmeyer gave a brief report on "Opening Day" and preseason campground reservation summary report.

## **DIRECTOR'S REPORT**

### **Parks Update**

#### **Deerfield Park**

Mountain Bike trail improvements are in the works. The sponsor plaques/signs for Wildwood Disc Golf Course have been mounted. The trails have been groomed a few times this winter with current good condition. Park users have been active sledding and ice-fishing.

#### **Maintenance Shop**

Equipment maintenance is being done by Parks Staff.

#### **Pere Marquette Rail-Trial**

The Isabella parking lot will be started in the spring by Michigan Department of Transportation.

#### **Employee/Volunteers**

Central Michigan University Outdoor Recreation/Environmental Studies senior, Zach Greening will do his internship with the County Parks starting this May. This 15 week internship will focus on park projects and administration experiences.

The letters to 2014 employees went out last week, to see who plans on returning for the upcoming season. Advertising for seasonal positions will go out next week. The job fair at Central Michigan University has been cancelled so outreach for positions will be via the web and local publications, as well as the Central Michigan University Recreation, Parks and Leisure Department.

#### **Professional Development**

Staff will be attending the Michigan Recreation and Parks Association Conference and Trails Summit from February 10<sup>th</sup> to 13<sup>th</sup> in Lansing.

## **Programs/Events**

The 6<sup>th</sup> Annual Frigid Doe Ice Bowl took place January 17<sup>th</sup> with 95 participants. This fundraising tournament raised \$2900 for EightCAP, Inc.

## **Projects**

Coldwater Lake Family Park Playground Renovation & Spray Park Department of Natural Resources Grant is due April 1<sup>st</sup>. A resolution of support will be presented at the next Board Meeting as part of the grant request. A Public Meeting regarding the project is scheduled for Wednesday February 18<sup>th</sup> at 5:30 p.m. Room 225.

The Coldwater Lake Family Park dock purchase and concrete work at the boat launch will be done this spring.

Need Assessment and Master Plan of Parks request for proposals are being put together to go out for bid this spring.

Improved signage at the Deerfield Nature Park for the disc golf courses, Oakridge Interpretive trail, and general trail signs are underway.

The brown and white park signage on county roads have been ordered. Also working with Michigan Department of Transportation on signs for Majeske, Meridian, and Coldwater to be placed on M-20.

## **Outreach**

### **Non-Motorized Community Pathway**

Work continues on grants for the Shepherd to Mount Pleasant trail, as well as the Ithaca to Alam trail. MDOT has made a conditional commitment for the MDOT TAP Grant and approved Phase II between Ithaca and Alma areas along US-127. A local match is not required just the \$150K for surveying and engineering.

## **River Improvements**

Working with the Saginaw Chippewa Indian Tribe Water Coordinator, the City of Mt Pleasant Parks, Engineers and Public Safety Staff on tree removal/replacement and bank restoration. EPA CWA 319 funds may be available through the Tribe for approximately 100,000 a year along the Chippewa River.

## **UNFINISHED BUSINESS**

### **Final Fiscal Year 2015 Budget:**

### **Goal Setting**

The Director reviewed the County Parks and Recreation Commissions goals, objectives and projects from the 2012-2017 Master Plan. The Board will review and provide any additions at the next meeting.

### **Boat Launch**

Director Kopmeyer reported that the dredging and plank installation was completed at Coldwater

Lake Family Park. The new dock and launch will be completed this spring.

**NEW BUSINESS**

**Board Meeting Days, Time, Schedule & Contact Information:** Chairperson Vasold reviewed the 2015 meeting schedule.

**ANNOUNCEMENTS**

Road Commissioner Graham provided a brief update on the upcoming May tax issue to help support road projects

Drain Commissioner Jakubiec updated the Board on upcoming drain projects.

**The next Parks and Recreation Board Meeting** is scheduled for Wednesday, March 4, 2015 at the Isabella County Building Room 225 beginning at 7:00 pm.

**ADJOURNMENT: It was moved to adjourn (Jakubiec/White) at 8:13 pm. Motion carried unanimously.**

Respectfully submitted,

Director Sue Ann Kopmeyer