

**Meeting Date: November 01, 2010**  
Called to order: 5:25pm

**Members Present:**

Laura Gonzales  
Elizabeth Husbands  
Shirley Decker  
Robert Newby  
Maureen Eke  
Susan Poindexter  
Jeannie Jackson

**Members Absent:**

Patty Csernai

---

**1. Approval of Minutes:**

- Minutes from 9/13/2010 and 10/04/2010 were unanimously approved with the correction of the spelling of Laura's last name. The correct spelling of her name is Gonzales.
- Laura has requested that committee member bring copies of the meeting agenda and minutes to each month's meeting as we currently do not have ready access to someone who can be reliably responsible for having copies available for members on a monthly basis.

**2. Approval of Agenda:**

- The agenda was approved by a motion by Susan Poindexter and seconded by Jeannie Jackson with no changes or additions.

**3. Public Comments:**

- None

**4. Presentations:**

- None

**5. Diversity Intern Status:**

- We are still awaiting word from Tim Dolehanty's office as to the status of the interns. They have contacted one intern Joseph and are waiting for him to return his CMU paperwork. However, the office has been unable to reach Nick; see attached email for details.

**6. Old Business:**

a) *Hate Crimes Meeting*

- Sean Novak, Community Coordinator, had been attempting to make face to face contact with/outreach with community members and organizations prior to scheduling the next Hate Crimes Committee meeting.
- Committee members would like to have Mr. Novak attend the next meeting and present information about the Hate Crimes Committee in person so that they can be better informed about the Hate Crime Committee.
- Laura will contact him and invite him to attend the December meeting.

b) *Brochures*

- Laura is awaiting final feedback from committee members; she is also awaiting term information from Christy Cotter to ensure that the information presented in the brochure is accurate.

c) *Website*

- A note was sent to Christy Cotter regarding identifying the contact person responsible for updating the website. Laura has received the information and would like HRC members to review the website for content.
- Bob Newby will review and make recommendations
- Sue Poindexter will Google HRC to determine if a link to the County website will be one of the options as a result of the search.
- Other members please review website and provide feedback and input during December meeting.
- Laura Gonzales will inquire into the option of having an HRC email address that can be used on brochures as well as having the executive committee be able to access any mail sent to that address.

d) *Progress on Goals*

- Review of current goals as posted on the website
- Recommendation to have an assessment of the ethnic, cultural and racial make-up of Isabella County workforce.
  - Create an annual report to the commission based on the assessment data
  - What is the racial/ethnic breakdown of each department
- Time to review and prioritize goals
- Review /inquire into the interview process
- Laura Gonzales will make a list of the HRC activities from October 1, 2009 to September 30, 2010. This information can be used to have an Annual Report presented to the Isabella County Commissioners.

e) *Grants*

- Maureen Eke has a student who is doing an Internship with her and is also doing a grant writing class. He will be working on the Two-percent grant application as part of his assignment.

**7. New Business:**

- None from the November meeting.
- **Tabled from last meeting Vice-Chair**—Nominations on this vacant position were tabled until the November meeting.

**8. Round Table:**

- Maureen Eke—would like the committee members to brainstorm both long-term and short-term possible grant projects for her and bring their ideas to the December meeting
- Laura Gonzales—would like to send flowers to Shirley Decker in Sympathy, due to the passing of her husband recently. Committee members have agreed to contribute to the cost of the flowers at the next meeting.

- Budget for the HRC so that we have some monies for copying, supplies and small projects.

Meeting Adjourned at 6:25 p.m., motioned by Jeannie Jackson and seconded by Bob Newby