

ISABELLA COUNTY  
ZONING BOARD OF APPEALS  
January 15, 2014

Room 225  
Isabella County Building

A regular meeting of the Isabella County Zoning Board of Appeals was held January 15, 2014 in room 225 of the Isabella County Building, 200 North Main Street, Mount Pleasant, Michigan.

MEMBERS PRESENT: Jim Wynes, Gordon Gilchrist, Marilyn Fosburg, Brent Duffett, Tom Riley

MEMBERS ABSENT: None

SUPPORT STAFF PRESENT: Tim Nieporte, Community Development Director  
Kim Kennedy, Recording Secretary

The meeting was called to order by the chair at 9:03 a.m.

The Pledge of Allegiance was recited by the board.

APPROVAL OF AGENDA

A motion was made by Ms. Fosburg, supported by Mr. Duffett to approve the agenda.

Yes: Wynes, Gilchrist, Riley, Duffett and Fosburg.

No: None.

Motion carried.

ELECTION OF OFFICERS

Mr. Nieporte opened nominations for Chairperson, Vice-Chairperson, and Secretary.

Ms. Fosburg nominated the slate of Mr. Wynes for Chairperson, Ms. Fosburg for Vice-Chairperson, and Mr. Duffett for Secretary.

Mr. Nieporte called for other nominations.

Nominations were closed and a unanimous vote to be cast for Mr. Wynes as Chairperson, Ms. Fosburg Vice-Chairperson, and Mr. Duffett as Secretary.

Yes: Gilchrist, Riley, Wynes, Duffett, Fosburg

No: None.

A motion was made by Mr. Riley supported by Mr. Gilchrist to maintain the time and date for regular meeting as is, on the third Wednesday of the month at 9:00 a.m. in room 225 of the Isabella County Building.

Mr. Wynes called for a vote.

Yes: Wynes, Fosburg, Duffett, Riley, Gilchrist  
No: None.

### PREVIOUS MINUTES

Minutes of the November 20, 2013 regular meeting were circulated to the Board prior to the meeting for their review.

A motion was made by Mr. Gilchrist, supported by Mr. Riley to approve minutes as submitted.

Yes: Wynes, Gilchrist, Riley, Duffet and Fosburg  
No: None.

### PUBLIC COMMENTS

None

### STAFF COMMENTS

Mr. Nieporte stated that the Planning Commission did approve the Annual Report presented at the last meeting and that Mr. Gilchrist was appointed as liaison to the Zoning Board of Appeals.

Mr. Nieporte reported that there will be a few items the Planning Commission will be looking at amending in the ordinances this year.

Mr. Nieporte stated that in the annual report that there were only two variances for 2013. This he believes is due to the actions of this board and the Planning Commission. Other permits such as Special Use, Site Plan Reviews and Zoning permits are up 10-15 %.

Mr. Nieporte informed the board that the position for Planning/Zoning Administrator was posted last week. He stated we are seeking some GIS ability along with planning and zoning. He stated to the board that he is finding it hard to fill the part time GIS position.

Mr. Wynes inquired about the maps they are receiving when a site needs to be visited. He stated that the current map was not as nice as the old.

Mr. Nieporte stated due to time constantans the map was replaced. He said as we get back to full staff we can work can on getting back to the pervious map.

BOARD COMMENTS

Mr. Gilchrist stated that the County Board acted on keeping zoning so there are no more threats of losing Zoning.

Ms. Fosburg inquired if the department was making progress to bring back those Townships that are not currently with the County?

Mr. Nieporte addressed Mr. Gilchrist statement that yes the board did take action and with the new Administrator she is very supportive of zoning, community development economic activities for our community.

Mr. Nieporte stated we have been providing service for a year to Coe Township to administer and enforce their ordinances and have contracted for another year. As of November 2013 we entered an intergovernmental agreement with Wise Township to assist putting together and amending their master plan. December Sherman Township approved an intergovernmental agreement for the County to administer and enforce their ordinances. This agreement will be presented to the Board of Commissioners next week and if signed will take effect February 1<sup>st</sup>, 2014.

Mr. Gilchrist stated that the Planning Commission asked for Mr. Nieporte to see if a joint meeting between them and the Board of Commissioner's could be schedule. Mr. Nieporte stated that he is going to take the request to the Administer. This meeting would also include the Zoning Board of Appeals.

ADJOURNMENT

A motion was made by Mr. Reily, supported by Mr. Duffett to adjourn at 9:20 a.m.

Yes: Wynes, Gilchrist, Fosburg

No: None.

Motion Carried.



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Brent Duffett, Secretary

Kim Kennedy, Recording Secretary