

**MINUTES
ISABELLA COUNTY
BOARD OF COMMISSIONERS
OCTOBER 6, 2015**

The Isabella County Board of Commissioners was called to order at 7:00 p.m., by Chairperson George Green in the Commission Chambers on the above date.

The Pledge of Allegiance to the United States of America was led by Chairperson George Green.

Roll was called with the following Commissioners present: George Green, Jerry Jaloszynski, James Moreno, David Ling and Michael Fisher

Commissioners Absent: John Haupt, Jim Horton

Also present were: Isabella County Administrator/Controller Margaret McAvoy, Isabella County Prosecutor Risa Scully-Hunt, County Clerk Minde` B. Lux, Deputy Clerk Brenda M. Young.

APPROVAL OF AGENDA:

It was moved by Commissioner Moreno and seconded by Commissioner Fisher to approve the agenda as presented. Motion Carried

GENERAL PUBLIC COMMENTS:

Scott Campbell, 18 year Mt Pleasant resident, spoke as a parent who has had a child that participated in the Pacer program. He is asking for the support of the Board to create a community pool. He stated that there is a Facebook page in support of the creation of a community pool.

Commissioner Moreno stated that a study was done a decade ago that was supposed to result in a ballot proposal which unfortunately did not happen. He suggested the group find that study so as not to spend resources gathering information a second time.

PRESENTATIONS AND SPECIAL REPORTS: None

APPOINTMENTS TO BOARDS AND COMMISSIONS: None

CONSENT AGENDA:

It was moved by Commissioner Fisher and seconded by Commissioner Ling to approve and place on file the September 15, 2015 Regular Board Minutes, the September 29, 2015 Finance and Administration Committee meeting minutes, and the September 21, 2015 Routine Personnel Items. Motion Carried.

COMMITTEE REPORTS

Finance and Administration Committee:

1. Claims List:

It was moved by Commissioner Ling and seconded by Commissioner Moreno to ratify and place on file the September 9, 2015 Claims List in the amount of \$37,522.84 and the September 16, 2015 Claims List in the amount of \$30,470.34 and the September 23, 2015 Claims List in the amount of \$58,773.21. The motion carried with 5 yeas and 0 nays. Yeas: Commissioners Green, Jaloszynski, Moreno, Ling and Fisher. Nays: None.

2. Resolution No. 15-09-01 Amendment 1:

**ISABELLA COUNTY BOARD OF COMMISSIONERS
RESOLUTION NO. 15-09-01
Amendment 1**

Fiscal Year 2016 Budget Resolution and General Appropriations Act

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 2 of 1968, as amended, requires each local unit of government to adopt a balanced budget for all required funds; and

WHEREAS, the Board of Commissioners has reviewed the recommended funding and anticipated revenues as brought forth by the County Administrator/Controller and believes the same to contain funds sufficient to finance approved County services; and

WHEREAS, the Board of Commissioners of Isabella County, Michigan, duly advertised a public hearing on the proposed budget for Fiscal Year (FY) 2016, as required by the Uniform Budgeting and Accounting Act.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of Isabella County, Michigan, does hereby approve the FY 2016 budget for the General Fund, showing revenues and expenditures each totaling \$20,107,367.00 based on an approved millage of 6.6100 mills; and

BE IT FURTHER RESOLVED, that the FY 2016 Isabella County Budget is hereby adopted on a fund and activity center basis for all funds, subject to all County policies regarding the expenditure of funds and the conditions set forth in this Resolution; and

BE IT FURTHER RESOLVED, that the following tax rates are hereby authorized to be levied for the tax year, including authorized debt service, as summarized below:

General Government Operations	6.6100 mil
Transportation	0.8620 mil
Medical Care Facility	0.7000 mil
Commission on Aging	0.8776 mil
Parks and Recreation	0.3500 mil
GRAND TOTAL	9.3996 mil

And **BE IT FURTHER RESOLVED**, that the Board of Commissioners hereby approves salaries effective January 1, 2016, of:

County Commissioner District 4, 5, 6 & 7	\$7,000
County Commissioner District 1, 2 & 3	\$7,500
Board of Commissioners, Chairperson District salary plus	\$500
County Clerk	\$59,927
County Treasurer	\$59,927
Register of Deeds	\$59,927
Drain Commissioner	\$59,927
Prosecuting Attorney	\$103,395
Sheriff	\$67,219
Isabella County Road Commissioner (per MCL 224.8[2])	\$4,800

And **BE IT FURTHER RESOLVED**, per Michigan statute (MCL 224.8[3]), that Isabella County Road Commissioners shall be eligible for health insurance coverage equivalent to that afforded to members of the Isabella County Board of Commissioners. Road Commissioners shall not be eligible for payment in lieu of health insurance coverage; and

BE IT FURTHER RESOLVED, that the meeting per diem rates for standing boards, commissions and committees appointed by the Board of Commissioners shall be set as indicated below, effective on October 1, 2015:

Board of Public Works	\$30.00	Family Independence Agency	\$25.00
Boundary Commission	\$25.00	Jury Board	\$30.00
Building Authority	\$25.00	Parks and Recreation Commission	\$25.00
Canvassing Board	\$25.00	Planning Commission	\$30.00
Commission on Aging	\$25.00	Plat Board	\$25.00
Construction Board of Appeals	\$25.00	Veterans' Affairs	\$25.00
Human Rights Committee	\$25.00	Zoning Board of Appeals	\$30.00

And **BE IF FURTHER RESOLVED**, that the approved employee positions on the authorized staffing level roster contained in the budget, shall limit the number of employees who can be employed and no funds are appropriated for any position or employee not on the authorized staffing level roster. Further, there may be a need to increase or decrease various positions within the budget and/or impose a hiring freeze and/or impose layoffs because of unforeseen financial changes. Therefore, the authorized staffing level roster list may be changed from time to time by the Board and/or the Board may impose a hiring freeze. County elected officials and

County department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees stated in the authorized staffing level roster; and

BE IT FURTHER RESOLVED, that certain positions contained in the authorized staffing level roster which are supported in some part by a grant, cost sharing, or other sources of outside funding, are only approved contingent upon the County receiving the budgeted revenues. In the event outside funding is not received, or the County is notified that it will not be received, then said positions shall be considered unfunded and removed from the authorized staffing level roster; and

BE IT FURTHER RESOLVED, that the Administrator/Controller is required and directed to automatically reduce any department each time a reduction is made in federal, state and local funds. The affected department head shall promptly make the necessary layoffs and advise those affected by the service that those services are being discontinued as a result of federal, state and/or local cutbacks; and

BE IT FURTHER RESOLVED, that whenever it appears to the County Administrator's Office that the actual and probable revenues will be less than the estimated revenues upon which appropriations were based, and when it appears that expenditures will exceed an appropriation, the County Administrator's Office shall present to the Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both; and

BE IT FURTHER RESOLVED, that payment of bills, pursuant to MCLA 46.71, all claims against Isabella County shall be approved by the Board of Commissioners prior to being paid. Pursuant to MCLA 46.54 the Board appoints the Finance Committee to audit, allow and authorize the payment of claims against the County and thereby expedite the duties of the Board relating to such claims. The Board shall receive a list of payments at the following Board of Commissioners meeting for ratification. The office of the Administrator/Controller may pay certain bills prior to approval by the Board to avoid late penalties, service charges and interest, etc. The Board shall receive a monthly, complete list of said claims (bills) at the next month's Board Meeting; and

BE IT FURTHER RESOLVED, that the Administrator/Controller be, and hereby is appointed "Chief Administrative Officer," pursuant to the Uniform Budget and Accounting Act (MCL 141.422b(1)(f)), with power to administer such duties in connection with said budget, as may be from time to time, delegated to the office of Administrator/Controller by this Board; and

BE IT FURTHER RESOLVED, that the Chief Administrative Officer be directed to disburse to the various agencies, the approved County appropriation on the basis of need as determined by the cash balances within their respective funds; and

BE IT FURTHER RESOLVED, that the County Administrator/Controller be authorized to transfer monies from one category to another within an activity and between activities within the same fund in an amount up to \$50,000 for non-equipment expenditures, and up to \$25,000 for equipment expenditures when it shall be deemed necessary and a quarterly report of all transfers shall be made to the Finance and Administration Committee; and

BE IT FURTHER RESOLVED, that the County Administrator/Controller is authorized to cause the drafting of contracts where necessary and appropriate within established budgetary limitations and that the Chairman of the Board is authorized to sign said contracts after the

Administrator/Controller approves each contract as to substance and legal counsel approves each contract as to legal form; and

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby approves FY 2016 budget for Special Funds as shown under Attachment A; and

BE IT FURTHER RESOLVED, that the Isabella County Board of Commissioners hereby approves the Isabella County Board of Commissioners Budget Resolution No. 15-09-01, Amendment 1, Fiscal Year 2016 Budget Resolution and General Appropriations Act, as presented, Tuesday, October 6, 2016.

It was moved by Commissioner Ling and seconded by Commissioner Jaloszynski to amend Resolution No. 15-09-01 Amendment 1 to eliminate the Road Commission special meetings per diem and adjust the Isabella County Road Commission salary to \$4,800, effective January 1, 2016, and authorize the Board Chair to sign the same. The motion carried with 5 yeas and 0 nays. Yeas: Commissioners Green, Jaloszynski, Moreno, Ling and Fisher. Nays: None.

3. Financial Institutions as Designated Depositories:

It was moved by Commissioner Ling and seconded by Commissioner Fisher to approve the following Financial Institutions as designated depositories, per the recommendation of the County Treasurer: Ambassador Capital, Bank of America, Bank One, Chemical Bank, Citizens Bank, Commercial Bank, Fifth-Third, FirstMerit Bank, First of Michigan, Flagstar Bank, Huntington Bank, Independent Bank, Isabella Bank, Isabella Community Credit Union, JP Morgan Chase, LaSalle, MBIA, Mercantile Bank of Michigan, Multi-Bank Securities, NuUnion Credit Union, PNC Bank, Private Bank, Solomon Smith Barney, Talmer Bank and Trust, Wachovia Securities, and Wolverine Bank. The motion carried with 5 yeas and 0 nays. Yeas: Commissioners Green, Jaloszynski, Moreno, Ling and Fisher. Nays: None.

4. SecurAlarm Systems Inc.:

It was moved by Commissioner Ling and seconded by Commissioner Fisher to approve the renewal of the Annual Service Contract with SecurAlarm Systems Inc., which covers the Trial Court, Sheriff's Department, Isabella County Building and Commission on Aging, in the amount of \$38,928.00, and authorize the Board Chair to sign the same. The motion carried with 5 yeas and 0 nays. Yeas: Commissioners Green, Jaloszynski, Moreno, Ling and Fisher. Nays: None.

5. Resolution 15-10-01:

ISABELLA COUNTY BOARD OF COMMISSIONERS RESOLUTION NO. 15-10-01

WHEREAS, Public Act 152 of 2011 was passed by the Legislature and signed by the Governor on September 24, 2011; and

WHEREAS, the Act contains three options for complying with the requirements of the Act; and

WHEREAS, Isabella County has elected to exempt itself, since the enactment of the Act; and

WHEREAS, Section 8 of the act permits a qualifying unit of local government to exempt itself for the provisions of Section 3 and Section 4 for the next succeeding year by a 2/3 vote of its governing body, prior to the start of the benefit year;

NOW THEREFORE BE IT RESOLVED, that effective October 6, 2015, the Board of Commissioners of Isabella County elects to comply with the requirements of Public Act 152 by adopting the annual Exemption option for the medical benefit plan coverage year January 1, 2016 through December 31, 2016.

It was moved by Commissioner Ling and seconded by Commissioner Fisher to adopt Resolution No 15-10-01, by a 2/3 vote of the Board of Commissioners, to exempt Isabella County from the requirements of Public Act 152 for the calendar/benefit year of 2016, and authorize the Board Chair to sign the same. The motion carried with 5 yeas and 0 nays. Yeas: Commissioners Green, Jaloszynski, Moreno, Ling and Fisher. Nays: None

6. Xerox ACS:

It was moved by Commissioner Ling and seconded by Commissioner Fisher to enter into a 2 year extension with Xerox ACS for support of the current financial system, at a cost of \$9,447.16 per month for year one and \$9,637 per month for year two, effective October 1, 2015, and authorize the Board Chair to sign the same. The motion carried with 5 yeas and 0 nays. Yeas: Commissioners Green, Jaloszynski, Moreno, Ling and Fisher. Nays: None.

Criminal Justice and County Affairs Committee: No Business

Human Resources and Public Works: No Business

Intergovernmental Affairs Committee: No Business

Administrator/Controller: No Business

Unfinished Business: No Business

New Business:

1. Resolution No 15-10-02:

**ISABELLA COUNTY BOARD OF COMMISSIONERS
Resolution No. 15-10-02**

WHEREAS, Isabella County has adopted a credit card policy; and

WHEREAS, the Isabella County Board of Commissioners desire to designate the County Administrator/Controller as the required authorized authority to enter into and perform the duties on the JP Morgan Chase Client Authorization Designation Form; and

NOW THEREFORE BE IT RESOLVED, that effective October 6, 2015, the Isabella County Board of Commissioners appoints Margaret A. McAvoy, Isabella County Administrator/Controller, as the required authorized County authority.

It was moved by Commissioner Jaloszynski and seconded by Commissioner Ling to adopt Resolution 15-10-02, and authorize the Board Chair to sign the same. The motion carried with 5 yeas and 0 nays. Yeas: Commissioners Green, Jaloszynski, Moreno, Ling and Fisher. Nays: None.

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October 6, 2015

General Public Comments: None

Announcements:

Commissioner Moreno announced that Dr. G. Phillip Robinson, a professor of ecosystem science, will speak on how climate change is affecting agriculture in Michigan at the Midland Public Library on Thursday, October 8, 2015.

Commissioner Moreno announced that on Saturday, October 3, 2015, 1,200 people marched in Detroit in comment about pollution and climate change.

Commissioner Ling stated that he hopes that as an organization is formed in support of a community pool, they stay in touch with the Board of Commissioners.

Adjournment: It was moved by Commissioner Fisher and seconded by Commissioner Jaloszynski to adjourn to the call of the Chair at 7:33 p.m. Motion Carried

Liber 97
October 6, 2015