

To: Human Resources and Public Works Committee
 From: Jennifer A. Crawford, M.S.A. - Director *JAC*
 Isabella County Commission on Aging
 Date: October 2, 2019
 Re: FY19- Region VII Area Agency on Aging Budget Revisions #1 and #2

Background

During the course of the AAA Region VII contract year the Commission on Aging will bring to the County Board of Commissioners budget revisions for our grant programs which are funded through the AAA. The budget revisions represented by this Staff Report impact our FY19 grant budgets. Please note the changes below in the Financial Impact statement.

Financial Impact

The Revised Statement of Budget Allocation from Region VII AAA for FY19 for Budget Change #1, effective June 6, 2019, will affect the grant budget revenues as follows:

	<u>Original AAA Contract Award</u>	<u>Revised AAA Contract Award</u>	<u>Contract Change</u>
Homemaking	\$ 24,017	\$ 24,017	\$ 0
Personal Care	\$ 21,748	\$ 21,748	\$ 0
CCS	\$ 30,870	\$ 30,870	\$ 0
Respite Care	\$ 15,495	\$ 15,495	\$ 0
Caregiver T.	\$ 11,623	\$ 11,623	\$ 0
Congregate Meals	\$ 39,186	\$ 30,466	\$ 8,720-
HDM	<u>\$ 70,451</u>	<u>\$ 79,171</u>	<u>\$ 8,720+</u>
Totals	\$213,390	\$213,390	\$ 0

The Revised Statement of Budget Allocation from Region VII AAA for FY19 for Budget Change #2, effective July 11, 2019, will affect the grant budget revenues as follows:

	<u>AAA Contract Award</u>	<u>Revised AAA Contract Award</u>	<u>Contract Change</u>
Homemaking	\$ 24,017	\$ 32,913	\$ 8,896+
Personal Care	\$ 21,748	\$ 29,092	\$ 7,344+
CCS	\$ 30,870	\$ 30,870	\$ 0
Respite Care	\$ 15,495	\$ 15,495	\$ 0
Caregiver T.	\$ 11,623	\$ 12,666	\$ 1,043+
Congregate Meals	\$ 30,466	\$ 34,091	\$ 3,625+
HDM	\$ 79,171	\$ 83,887	\$ 4,716+
Special Event Meal	<u>\$ 0</u>	<u>\$ 10,000</u>	<u>\$ 10,000+</u>
Totals	\$213,390	\$249,014	\$ 35,624+

Recommendations

We recommend that the County Board of Commissioners approve and sign the Region VII AAA Revised Statement of Budget Allocation and Contractual Agreements, dated June 6, 2019 and July 11, 2019 for the FY19 Funding Contract.

Attachments

The following documents are attached for your review and signature:

1. Revised Statement of Budget Allocation for Isabella County Commission on Aging – Budget Change #1, effective June 6, 2019. (2 originals)
2. Revised Statement of Budget Allocation for Isabella County Commission on Aging – Budget Change #2, effective July 11, 2019. (2 originals)

REVISED
STATEMENT OF BUDGET ALLOCATION & CONTRACTUAL AGREEMENT

CONTRACT #: 1-17/19-0722-01-1; 2-17/19-0722-01-1; 3-17/19-0722-01-1; 4-17/19-0722-01-1

BUDGET CHANGE #: 1

AGENCY: Isabella County Commission on Aging

PROJECT PERIOD: From: October 1, 2018

To: September 30, 2019

EFFECTIVE DATE: June 6, 2019

SERVICES	AAA SHARE	PROGRAM INCOME	LOCAL CASH	LOCAL IN-KIND	OTHER RESOURCES	TOTAL
1) Supportive Services						
a) Homemaking	24,017	54,173	0	2,669	1,500	82,359
b) Personal Care	21,748	103,859	0	2,416	1,500	129,523
c) Case Coord. & Support	30,870	177,517	0	3,430	10,719	222,536
d) Respite Care	15,495	15,737	0	1,722	1,863	34,817
e) Caregiver Training	11,623	74,907	0	1,291	4,604	92,425
f)						
g)						
h)						
i)						
Sup. Services Sub-Total	103,753	426,193	0	11,528	20,186	561,660
2) Congregate Nutrition	30,466	30,825	0	3,385	93,079	157,755
3) Home Delivered Meals	79,171	59,290	0	8,797	169,284	316,542
TOTAL AWARD	213,390	516,308	0	23,710	282,549	1,035,957

Region VII Area Agency on Aging and
do mutually agree as follows:

Isabella County Commission on Aging
(Service Provider)

- a) All terms and/or conditions of the Master Contract remain in full force and binding on both parties, except as amended herein, including the appendices.
- b) Revised appendices, if any, replace the like documents of the Master Contract and are binding on both parties.
- c) The AAA and Service Provider's obligation towards the fulfillment of overall contract is stated above. The Service Provider also acknowledges and agrees that due to lack of eligible match (cash and local in-kind), or failure to fulfill the contract in accord with AAA policies, the AAA obligation shall be reduced.

In witness thereof, the Prime Contractor and the Subcontractor have executed this agreement for the period indicated above.

Service Provider Agency

Region VII Area Agency on Aging

Signature _____

Board Chair

Name Typed _____

Signature _____

Agency Director

Name Typed _____

Date _____

Signature _____

Board Chair

Name Typed Yvonne Corbat

Signature _____

Executive Director

Name Typed Bob Brown

Date _____

REVISED
STATEMENT OF BUDGET ALLOCATION & CONTRACTUAL AGREEMENT

CONTRACT #: 1-17/19-0722-01-1; 2-17/19-0722-01-1; 3-17/19-0722-01-1; 4-17/19-0722-01-1
 BUDGET CHANGE #: 2
 AGENCY: Isabella County Commission on Aging
 PROJECT PERIOD: From: October 1, 2018 To: September 30, 2019
 EFFECTIVE DATE: July 11, 2019

SERVICES	AAA SHARE	PROGRAM INCOME	LOCAL CASH	LOCAL IN-KIND	OTHER RESOURCES	TOTAL
1) Supportive Services						
a) Homemaking	32,913	44,289	0	3,657	1,500	82,359
b) Personal Care	29,092	95,699	0	3,232	1,500	129,523
c) Case Coord. & Support	30,870	177,517	0	3,430	10,719	222,536
d) Respite Care	15,495	15,737	0	1,722	1,863	34,817
e) Caregiver Training	12,666	52,638	0	1,407	4,604	71,315
f)						
g)						
h)						
i)						
Sup. Services Sub-Total	121,036	385,880	0	13,448	20,186	540,550
2) Congregate Nutrition	34,091	30,825	0	3,788	89,454	158,158
3) Home Delivered Meals	83,887	59,290	0	9,321	164,568	317,066
4) Special Event Meal	10,000	0	0	1,111	0	11,111
TOTAL AWARD	249,014	475,995	0	27,668	274,208	1,026,885

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Service Provider Agency

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Board Chair

Signature _____
Board Chair

Name Typed _____

Name Typed Yvonne Corbat

Signature _____
Agency Director

Signature _____
Executive Director

Name Typed _____

Name Typed Bob Brown

Date _____

Date _____