

**MINUTES
ISABELLA COUNTY
BOARD OF COMMISSIONERS
MARCH 18, 2014**

The Isabella County Board of Commissioners was called to order at 7:00 p.m., by Chairperson George Green in the Commission Chambers on the above date.

The Pledge of Allegiance was led by Chairperson George Green.

Roll was called with the following Commissioners present: George Green, John Haupt, Roger Trudell, Jim Horton, James Moreno, and Frances Lichtman

Commissioners Absent: David Ling

Also present were: Isabella County Administrator/Controller Margaret McAvoy; Isabella County Prosecutor Risa Scully; Director of Accounting Donna Barker; Isabella County Clerk Minde` B. Lux and Deputy Clerk Brenda Young.

APPROVAL OF AGENDA:

Chairperson George Green asked if there were any additions or deletions to the Agenda. It was moved by Commissioner Lichtman and supported by Commissioner Trudell to accept the agenda as presented. Motion Carried.

GENERAL PUBLIC COMMENTS: None

PRESENTATIONS AND SPECIAL REPORTS:

Administrator/Controller Report:

Material Recovery Facility: Isabella County Administrator/Controller Margaret McAvoy stated that the Recycling Task force has set a series of three meetings. The MRF is currently unable to process material due to a major malfunction of the baler. Recycling pick up will continue as scheduled and the baler will be fixed soon.

The Administrator along with a small committee is looking into the security of the County buildings and conducted a test of the duress buttons.

Interviews are being conducted for MRF staff.

The Administrator stated that she attended the Road Commission Board meeting as well as the Road Commission Ad Hoc Meeting and looks forward to working with the Road Commission manager.

APPOINTMENTS TO BOARDS AND COMMISSIONS:

CONSENT AGENDA:

It was moved by Commissioner Lichtman, supported by Commissioner Trudell to accept and place on file the March 4, 2014 regular board meeting minutes, March 11, 2014 Criminal Justice and County Affairs Committee meeting minutes an the March 10, 2014 Human Resources and Public Works Committee meeting minutes as presented. Motion Carried

COMMITTEE REPORTS

Finance and Administration Committee:

1. March 14, 2014 Routine Personnel Items:

It was moved by Commissioner Lichtman and supported by Commissioner Trudell to accept and place on file the February 28, 2014 Routine Personnel Items as presented.

See a copy of Routine Personnel Items on page 20A of the Official Minutes.

2. Claims List:

It was moved by Commissioner Lichtman and supported by Commissioner Trudell to accept and place on file the March 12, 2014 Claims List in the amount of \$141,128.87. The motion carried with 5 yeas and 1 nay. Yeas: Commissioners Green, Haupt, Trudell, Moreno, and Lichtman. Nays: Horton. Absent: Ling

See a copy of the Claims List on page 20B of the official minutes.

3. Direct Pay List:

It was moved by Commissioner Trudell and supported by Commissioner Lichtman to accept and place on file the February 2014 Direct Pay list in the amount of \$2,075,246.48. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Haupt, Trudell, Horton, Moreno, and Lichtman. Nays: None. Absent: Ling

Criminal Justice and County Affairs Committee:

1. Central Michigan University Backup 911 Center Telephones Purchase Request:

It was moved by Commissioner Haupt and supported by Commissioner Moreno to approve the contract with Frontier communications in the amount of \$15,624.99 to purchase the additional E911 telephone lines and equipment for the Central Michigan University backup Center and authorize the Board Chair to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Haupt, Trudell, Horton, Moreno, and Lichtman. Nays: None. Absent: Ling

2. FY 2013-14 Hazardous Materials Emergency Preparedness Grant (HMEP):

It was moved by Commissioner Haupt and supported by Commissioner Moreno to approve the FY 2013-2014 Hazardous Materials /Emergency Preparedness Grant (HMEP) agreement in the amount of \$1,300.00 and authorize the Board Chair to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Haupt, Trudell, Horton, Moreno, and Lichtman. Nays: None. Absent: Ling

Human Resources and Public Works Committee:

1. Deerfield Park Memorial Forest Recreation Area Lease Agreement Extension:

It was moved by Commissioner Moreno and supported by Commissioner Horton to approve and authorize the Board Chairman to sign the Deerfield Park Memorial Forest Recreation Area Lease Agreement Extension. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Haupt, Trudell, Horton, Moreno, and Lichtman. Nays: None. Absent: Ling

2. FY 2014 Amalgam, LLC Parcel Maintenance Program Continuation request:

It was moved by Commissioner Horton and supported by Commissioner Moreno to authorize the Board Chairman to sign the contract continuation with Amalgam, LLC Parcel maintenance program through FY14 for a cost of \$3,250.00 per quarter. This agreement covers from April 1, 2014 through September

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30, 2014. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Haupt, Trudell, Horton, Moreno, and Lichtman. Nays: None. Absent: Ling

3. Michigan Community Resolution #14-03-01 and Intergovernmental Agreement to manage floodplain development for the National Flood Insurance Program.

It was moved by Commissioner Moreno and supported by Commissioner Horton to authorize the Isabella County Board of Commissioners to enter into a Michigan Community Resolution and Intergovernmental Agreement to Manage Floodplain Development for the National Flood Insurance Program for the Township of Coldwater and authorize the Board Chair to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Haupt, Trudell, Horton, Moreno, and Lichtman. Nays: None. Absent: Ling

4. Zoning Public Hearing Notification Policy: Horton/Moreno

It was moved by Commissioner Horton and supported by Commissioner Moreno to approve the Zoning Public Hearing Notification Policy and authorize the Community Development department staff to implement said policy as part of their routine Public Hearing Notification process above and beyond providing notification as required in PA110 of 2006, the Michigan Zoning Enabling Act. Motion Carried.

Intergovernmental Affairs Committee: None

Administrator/Controller:

1. Material Recovery Facility Joint Operating Agreement:

It was moved by Commissioner Moreno and supported by Commissioner Haupt to approve an extension of the existing Joint Operating Agreement of the Material Recovery Facility to March 31, 2015 or to a date of adoption by both parties of a new agreement whichever is earlier. Motion Carried.

Unfinished Business: None

New Business:

A. Semi-Annual Saginaw Chippewa Tribal 2% requests:

It was moved by Commissioner Lichtman and supported by Commissioner Trudell to approve the Spring Semi-annual 2% requests prioritizations for presentation to Saginaw Chippewa Indian Tribe by the required date of March 30, 2014. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Haupt, Trudell, Horton, Moreno, and Lichtman. Nays: None. Absent: Ling

General Public Comments: None

Announcements: Commissioner Haupt announced that he learned at the last Road Commission meeting that the Road Commission is planning to ask for a millage at a 2014 election.

Adjournment:

It was moved by Commissioner Lichtman supported by Commissioner Haupt to adjourn to the call of the Chair at 7:49 p.m.

Motion Carried.

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