

**MINUTES  
ISABELLA COUNTY  
BOARD OF COMMISSIONERS  
DECEMBER 3, 2013**

The Isabella County Board of Commissioners was called to order at 7:00 p.m., by Chairperson George Green in the Commission Chambers on the above date.

**The Pledge of Allegiance** was led by Chairperson George Green.

**Roll was called with the following Commissioners present:** George Green, Roger Trudell, Jim Horton, James Moreno, Frances Lichtman and David Ling

**Commissioners Absent:** John Haupt

**Also present were:** Isabella County Administrator/Controller Margaret McAvoy; Finance Director Donna Barker; Prosecutor Risa Scully; Isabella County Clerk Minde` B. Lux and Deputy Clerk Brenda Young.

**APPROVAL OF AGENDA:**

Chairperson George Green asked if there were any additions or deletions to the Agenda. It was moved by Commissioner Lichtman supported by Commissioner Trudell to approve the agenda as amended. Motion Carried.

**GENERAL PUBLIC COMMENTS:** None

**PRESENTATIONS AND SPECIAL REPORTS:** None

**APPOINTMENTS TO BOARDS AND COMMISSIONS:** None

**MINUTES:**

It was moved by Commissioner Moreno, supported by Commissioner Ling to approve the November 19, 2013 Minutes as presented. Motion Carried.

**COMMITTEE REPORTS**

**Finance and Administration Committee:**

**1. Routine Personnel Items:**

It was moved by Commissioner Lichtman, supported by Commissioner Trudell to accept and place on file the December 3, 2013 Routine Personnel Items as presented. Motion Carried.

See a copy of the Routine Personnel Items on page 69A of the official minutes.

**2. Claims List:**

It was moved by Commissioner Lichtman, supported by Commissioner Trudell to accept and place on file the November 22, 2013 Claims List in the amount of \$82,815.53. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Trudell, Horton, Moreno, Ling, Lichtman.

See a copy of the Claims List on page 69B of the official minutes.

**Criminal Justice and County Affairs Committee:**

**1. Sheriff's Department Emergency Vehicle Purchase:**

It was moved by Commissioner Ling, supported by Commissioner Moreno to approve a budget amendment for the purchase of two Sheriff Department vehicles in the amount of \$51,300 from the Commissary fund balance. Commissioner Ling amended his motion to read for two unmarked vehicles from Krapohl Ford amount not to exceed \$50,000. The amendment was supported by Commissioner Moreno. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Trudell, Horton, Moreno, Ling, Lichtman.

**2. November 26, 2013 Criminal Justice and County Affairs Committee meeting minutes:**

It was moved by Commissioner Ling, supported by Commissioner Lichtman to accept and place on file the November 26, 2013 Criminal Justice and County Affairs Committee meeting minutes. Motion Carried.

**Human Resources and Public Works Committee:**

**1. MSHDA Grant:**

It was moved by Commissioner Moreno, supported by Commissioner Horton to accept the MSHDA grant award in the amount of \$275,000 and authorize the Board Chairman to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Haupt, Trudell, Moreno, Ling, Lichtman.

**2. Third Party Administration of Housing Program:**

It was moved by Commissioner Horton, supported by Commissioner Moreno to approve the third party administration of the County Housing Improvement program by the County of Clare utilizing MSHDA CDGB County Allocation funds for homeowner repair and rehabilitation in an amount not to exceed \$49,500.00 and authorize the Board Chairman to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Trudell, Horton, Moreno, Ling, Lichtman.

**3. Wise Township Intergovernmental Agreement:**

It was moved by Commissioner Moreno, supported by Commissioner Horton to approve the Wise Township Intergovernmental Agreement to provide planning services in amount not to exceed \$4,000.00 and authorize the Board Chairman to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Trudell, Horton, Moreno, Ling, Lichtman.

**4. Parks and Recreation Vehicle Purchase requests:**

It was moved by Commissioner Horton, supported by Commissioner Moreno to accept the November 18, 2013 bid for a 2014 F-250 truck with plow from Krapohl Ford in the amount of \$29,464.82 purchasing the vehicle from the Parks and Recreation Commission Capital Funds.

After discussion it was moved by Commissioner Horton supported by Commissioner Moreno to table the item until the next meeting. Motion Carried.

It was moved by Commissioner Horton, supported by Commissioner Moreno to accept the November 18, 2013 bid for a 2014 F-150 truck from Krapohl Ford in the amount of \$19,371.00 purchasing the vehicle from the Parks and Recreation Commission Capital Funds.

After discussion it was moved by Commissioner Lichtman supported by Commissioner Trudell to table the item until the next meeting. Motion Carried.

**5. Art from our Parks Grant:**

It was moved by Commissioner Moreno, supported by Commissioner Haupt to accept Michigan Council for Arts and Cultural Affairs Grant Agreement for the Arts from the Parks program in the amount of \$1,000.00 and authorize the Board Chairman to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Trudell, Horton, Moreno, Ling, Lichtman.

**6. Hauck Farmland Agreement:**

It was moved by Commissioner Horton, supported by Commissioner Moreno to approve the Hauck Farmland Agreement and authorize the Board Chairman to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Trudell, Horton, Moreno, Ling, Lichtman.

**7. November 25, Human Resources and Public Works Committee meeting minutes:**

It was moved by Commissioner Moreno, supported by Commissioner Horton to accept and place on file the November 25, 2013 Human Resources and Public Works Committee meeting minutes. Motion Carried.

**Intergovernmental Affairs Committee:** None

**Unfinished Business:** None

**New Business:** None

**General Public Comments:** None

**Announcements:** Commissioner Moreno explained Together We Can Health Improvement Council Life of an Athlete Program support letter for the program to be used in local schools.

Commissioner Lichtman clarified the purchasing policy. If an item is over \$2,500 the local bid cannot exceed the other bid by more than 3%.

Commissioner Moreno attended the Michigan Association of Counties meeting and met with several lawmakers.

Isabella County Clerk Minde` B. Lux explained that she has talked to the City of Mt Pleasant Clerk regarding creating an election polling place on the campus of CMU and at this time, the City Clerk has no intention of opening any polling places in 2014.

Commissioner Moreno stated that there used to be polling places at CMU in the 1970's.

Administrator/Controller announced that Mark Jenkins has resigned as Deputy Equalization Director. She will bring back some recommendations at the next meeting.

**Adjournment:**

It was moved by Commissioner Lichtman supported by Commissioner Trudell to adjourn to the call of the Chair at 8:12 p.m.

**Motion Carried.**

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