

**MINUTES
ISABELLA COUNTY
BOARD OF COMMISSIONERS
August 20, 2013**

The Isabella County Board of Commissioners was called to order at 7:00 p.m., by Chairperson George Green in the Commission Chambers on the above date.

The Pledge of Allegiance was led by Chairperson George Green.

Roll was called with the following Commissioners present: George Green, John Haupt, Roger Trudell, Jim Horton, James Moreno, David Ling and Frances Lichtman

Commissioners Absent: None

Also present were: Interim County Administrator/Controller Donna Barker; Isabella County Clerk Minde` B. Lux and Deputy Clerk Brenda Young.

APPROVAL OF AGENDA:

Chairperson Green asked if there were any additions or deletions to the Agenda.

Additions/Deletions:

Under Consent Agenda: None

Under Appointments to Boards and Commissions: Add John Mozurkewich as an applicant for Veterans' Affairs Board opening

Under Finance and Administration: None

Under Criminal Justice and County Affairs: None

Under Human Resources and Public Works: None

Under Intergovernmental Affairs: None

Under Unfinished Business: None

Under New Business: None

It was moved by Commissioner Lichtman supported by Commissioner Trudell to approve the agenda as amended.

Motion Carried

GENERAL PUBLIC COMMENTS:

Chairperson Green introduced Margaret McAvoy who has been offered the position of Administrator/Controller. Ms. McEvoy addressed the Commissioners and thanked them for the trust

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they are putting in her as the new Administrator/Controller for Isabella County. She thanked them for the opportunity and stated that they will not regret putting their trust in her.

PRESENTATIONS AND SPECIAL REPORTS: None

APPOINTMENTS TO BOARDS AND COMMISSIONS:

One opening on the Human Rights Committee for member at large for a 3 year term ending 9/1/2016. Two applications were received from Joshua Hudson and Ayana K. Allen.

Commissioner Ling stated that Joshua Hudson brings a lot of vitality and youth to the Board and is supportive of him continuing on the Human Rights Committee

Commissioner Ling nominated Joshua Hudson.

Chairperson Green asked for nominations three more times

It was moved by Commissioner Lichtman, supported by Commissioner Haupt moved that nominations be closed and a unanimous ballot be cast for Joshua Hudson.

Motion Carried.

Joshua Hudson was declared appointed.

One opening on the Human Rights Committee for member at large for a three year term ending 9/1/2016. Two applications received from Anne M. Swift and Anthony Clements.

Commissioner Moreno nominated Anne M. Swift.

It was moved by Commissioner Ling, supported by Commissioner Lichtman to close nominations a unanimous ballot be case for Anne M. Swift.

Motion Carried.

Anne M. Swift was declared appointed

One opening on the Veteran's affairs Board for a 4 year term ending 6/1/2017. Two applications received from Nicholas J. Cononico Jr and John Mozurkowich.

Commissioner Horton nominated John Mozurkowich.

Commissioner Lichtman nominated Nicholas Cononico.

It was moved by Commissioner Moreno, supported by Commissioner Haupt to close nominations.

Chairperson Green called for a roll call vote.

Cononico received 5 votes, Mozukewish received 2 votes.

Nicholas Cononico was declared appointed.

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It was moved by Commissioner Lichtman, supported by Commissioner Trudell to approve the August 6, 2013 Regular Meeting Minutes

Motion Carried.

It was moved by Commissioner Trudell, supported by Commissioner Lichtman to approve the August 12, 2013 Human Resources and Public Works Committee Minutes.

Motion Carried.

It was moved by Commissioner Lichtman, supported by Commissioner Trudell to approve the August 13, 2013 Criminal Justice and County Affairs Committee Minutes.

Motion Carried.

COMMITTEE REPORTS

Finance and Administration Committee: None

1. Routine Personnel Items:

It was moved by Commissioner Trudell, supported by Commissioner Lichtman to approve Routine Personnel Items as presented.

Motion Carried.

See a copy of the Routine Personnel Items on page 45A of the official minutes.

2. Claims List:

It was moved by Commissioner Lichtman, supported by Commissioner Trudell to approve the August 20, 2013 Claims List in the amount of \$77,557.16.

Motion Carried

See a copy of the August 20, 2013 Claims List on page 45B of the official minutes.

3. Direct Pay List:

It was moved by Commissioner Trudell, supported by Commissioner Lichtman to approve the July 2013 Direct Pay List in the amount of \$1,930,583.32.

Motion Carried.

See a copy of the July 2013 Direct Pay List on page 45C of the official minutes.

4. ICTC Millage Renewal:

Rick Atkins was present to discuss the request for .862 mills. He stated that the ICTC fund balance has dropped approximately \$100,000 per year for the past four years. The fund balance sits at just over \$900,000. Commissioner Trudell stated that the Finance Committee reviewed the financial information provided by ICTC and is comfortable with the request. Commissioner Horton asked Rick Atkins why the ICTC doesn't submit data for the Master Plan. The ICTC Director stated that the information will be provided to Community Development for addition to the Master Plan. Chairperson Green complimented the Director on the audit provided for review and stated that he will support the millage request.

It was moved by Commissioner Lichtman, supported by Commissioner Trudell to approve the ICTC Millage renewal of .862 mills as presented.

Motion Carried.

5. Abraham & Gaffney Audit Services:

It was moved by Commissioner Trudell, supported by Commissioner Lichtman to approve the one year contract with Abraham & Gaffney to complete the audit and Single Audit for the fiscal year 2013 as presented. Commissioner Trudell stated that signing a three contract will save the County money. Commissioner Horton questioned if professional services such as this should be put out to bid. Interim Administrator/Controller Donna Barker explained that the County has more leeway in not putting a professional service contract out to bid. Commissioner Ling supports a one year contract as the County has been with Abraham & Gaffney for 6 years and the County should change auditors periodically. He believes it is a mistake to decide that a set of services not be put out to bid.

Motion Carried.

See a copy of the Abraham & Gaffney contract on file in the County Clerk's office.

Criminal Justice and County Affairs Committee: None

Human Resources and Public Works Committee:

1. FY 2013 Foster Grandparent and Senior Companion Funding Application Budget

Amendments:

It was moved by Commissioner Moreno, supported by Commissioner Horton to approve the FY 2013 Foster Grandparent and Senior Companion Funding Application budget amendments as presented.

Motion Carried.

See a copy of the Amendments on file in the County Clerk's office.

2. Coe Township Intergovernmental Agreement:

It was moved by Commissioner Moreno, supported by Commissioner Horton to approve the Coe Township Intergovernmental Agreement as presented. The agreement is for professional services to be provided to Coe Township by the County Zoning Department. Commissioner Haupt questioned what would happen to the contract if the Zoning Department were eliminated. The agreement is a one year agreement with 6 year automatic renewals with a 30 day termination clause. Commissioner Lichtman attended the Sherman Township meeting and they are not interested in coming back to County Zoning.

Motion Carried.

See a copy of the Coe Township Intergovernmental Agreement on file in the County Clerk's office.

Intergovernmental Affairs Committee: None

Unfinished Business: None

New Business: None

General Public Comments: None

Announcements:

Commissioner Horton thanked all three candidates for interviewing and welcomed Margaret McEvoy to the County.

Commissioner Green thanked Frances Lichtman for her hard work on the succession plan for the County Administrator position. He also thanked the entire Board for being professional and working through the interview process.

Commissioner Moreno stated that he participated in a similar undertaking when he was a City Commissioner and is pleased that the County did not hire an outside firm and instead completed the task in house and saved the County taxpayers money.

Adjournment:

It was moved by Commissioner Trudell supported by Commissioner Lichtman to adjourn to the call of the Chair at 7:38

Motion Carried.

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