

**MINUTES  
ISABELLA COUNTY  
BOARD OF COMMISSIONERS  
NOVEMBER 20, 2012**

The Isabella County Board of Commissioners was called to order at 7:00 p.m., by Chairperson George Green in the Commission Chambers on the above date.

**The Pledge of Allegiance** was led by Chairperson George Green.

**Roll was called with the following Commissioners present:** George Green, John Haupt, Roger Trudell, William Dailey, Jim Moreno, and Frances Lichtman.

**Commissioners Absent:** David Ling

**Also present were:** Isabella County Administrator/Controller Timothy Dolehanty; Isabella County Prosecutor Risa Scully; Isabella County Clerk Joyce A. Swan and Deputy Clerk Brenda Young.

**APPROVAL OF AGENDA:**

Chairperson Green asked if there were any additions or deletions to the Agenda.

**Additions/Deletions:**

**Under Appointments to Boards and Commissions:** None

**Under Finance and Administration:** None

**Under Criminal Justice and County Affairs:** None

**Under Human Resources and Public Works:** None

**Under Intergovernmental Affairs:** None

**Under Unfinished Business:** None

**Under New Business:** None

It was moved by Commissioner Lichtman, supported by Commissioner Trudell to approve the agenda as presented.

**Motion Carried**

**GENERAL PUBLIC COMMENTS:** None

**PRESENTATIONS AND SPECIAL REPORTS:**

**1. Resolution #2012-27 of Appreciation to Register of Deeds Sharon Brown**

Commissioner Haupt read Resolution #2012-27 of appreciation to Register of Deeds Sharon Brown. It was moved by Commissioner Moreno, supported by Commissioner Haupt to adopt Resolution #2012-27 as presented. A Roll Call vote was called for by Chairperson Green.

Ayes: #5 Moreno, #7 Lichtman, #2 Haupt, #3 Trudell, #4 Dailey, #1 Green,

Nays: None

Absent: #6 Ling

Whole number of votes cast was 6 of which the Ayes received 6 and the Nays received 0. The Ayes received a majority of all votes cast and the proposition was declared passed.

**2. Resolution #2012-28 of Appreciation to County Clerk Joyce A. Swan**

Commissioner Haupt read Resolution #2012-28 of appreciation to County Clerk Joyce A. Swan. It was moved by Commissioner Trudell supported by Commissioner Dailey to adopt Resolution #2012-28 as presented. A Roll Call vote was called for by Chairperson Green.

Ayes: #7 Lichtman, #2 Haupt, #3 Trudell, #4 Dailey, #5 Moreno, #1 Green,

Nays: None

Absent: #6 Ling

Whole number of votes cast was 6 of which the Ayes received 6 and the Nays received 0. The Ayes received a majority of all votes cast and the proposition was declared passed.

**3. Administrator/Controller's report:**

Isabella County Administrator/Controller Timothy Dolehanty announced that a laboratory classroom building will be built in the CMU Smart Zone to support the CMU Medical School. The elimination of County Zoning will be discussed at the next council of Governments meeting.

**APPOINTMENTS TO BOARDS AND COMMISSIONS:**

**1. Human Rights Committee:** One opening on the Human Rights Committee for a 3 year term ending 9/1/2015 representing member at large. Two applications received from Nicholas Hanes and Heather Turner.

Commissioner Lichtman nominated Nicholas Hanes. Chairperson Green asked for nominations 3 times. It was moved by Commissioner Dailey, supported by Commissioner Haupt to close nominations and cast a unanimous ballot for Nicholas Hanes.

Nicholas Hanes was declared appointed.

**Motion Carried.**

**2. Planning Commission:** One opening on the Planning Commission for the remainder of a 3 year term ending 12/31/2014. One application received from Heather Turner.

Commissioner Moreno nominated Heather Turner. Chairperson Green asked for nominations 3 times. It was moved by Commissioner Dailey, supported by Commissioner Lichtman to close nominations and cast a unanimous ballot for Heather Turner

Heather Turner was declared appointed.

**Motion Carried.**

**MINUTES:**

It was moved by Commissioner Lichtman, supported by Commissioner Trudell to approve the November 6, 2012 minutes as presented.

**Motion Carried.**

It was moved by Commissioner Trudell, supported by Commissioner Lichtman to approve the November 6, 2012 closed session minutes as presented.

**Motion Carried.**

**COMMITTEE REPORTS**

**Finance and Administration Committee:**

**1. Routine Personnel Items:**

It was moved by Commissioner Trudell, supported by Commissioner Lichtman to approve the November 20, 2012 Routine Personnel items as presented.

**Motion Carried.**

See a copy of the November 20, 2012 Routine Personnel Items on Page 76A of the Official Minutes.

**2. November 20, 2012 Claims List:**

It was moved by Commissioner Trudell supported by Commissioner Lichtman to approve the November 20, 2012 Claims List in the amount of \$166,592.02.

**Motion Carried.**

See a copy of the November 20, 2012 Claims List on page 76B of the official minutes.

**3. October 2012 Direct Pay List:**

It was moved by Commissioner Lichtman, supported by Commissioner Trudell to approve the October 2012 Direct pay List in the amount of \$499,690.45.

**Motion Carried.**

See a copy of the October 2012 Direct Pay List on page 76C of the official minutes.

**4. Equalization Revised Apportionment Report:**

It was moved by Commissioner Lichtman, supported by Commissioner Trudell to approve the Equalization Revised Apportionment Report as presented.

**Motion Carried.**

**5. Administrator/Controller's Employment Contract Renewal:**

It was moved by Commissioner Lichtman, supported by Commissioner Trudell to approve use of the International City/County Management Association (ICMA) Web-based multi-rater assessment instrument to complete the Section 8 performance evaluation requirement of the Administrator/Controller employment agreement.

**Motion Carried.**

**Criminal Justice and County Affairs Committee:** None

**Human Resources and Public Works Committee:** None

**Intergovernmental Affairs Committee:** None

**Unfinished Business:** None

**New Business:**

**1. Smoking Ordinance**

Commissioner Trudell stated that the CMDHD Campus is a non smoking campus. The Commissioner is requesting that the Administrator/Controller look in to making the County/Court property non smoking as well.

**Closed Session:**

At 7:45 pm it was moved by Commissioner Dailey, supported by Commissioner Moreno to go in to Closed Session. A Roll Call vote was called for by Chairperson Green.

Ayes: #4 Dailey, #5 Moreno, #7 Lichtman, #2 Haupt, #3 Trudell, #1 Green,

Nays: None

Absent: #6 Ling

Whole number of votes cast was 6 of which the Ayes received 6 and the Nays received 0. The Ayes received a majority of all votes cast and the proposition was declared passed.

The Board of Commissioners went in to Closed Session.

At 8:05 p.m., it was moved by Commissioner Lichtman, supported by Commissioner Moreno to move out of closed session. A Roll Call vote was called for by Chairperson Green.

Ayes: #5 Moreno, #7 Lichtman, #2 Haupt, #3 Trudell, #4 Dailey, #1 Green

Nays: None

Absent: #6 Ling

Whole number of votes cast was 6 of which the Ayes received 6 and the Nays received 0. The Ayes received a majority of all votes cast and the proposition was declared passed.

The Board of Commissioners came out of Closed Session.

It was moved by Commissioner Dailey, supported by Commissioner Trudell to approve the Dispatcher's Union contract.

**Motion Carried.**

**General Public Comments:** None

**Announcements:** None

**Adjournment:**

It was moved by Commissioner Lichtman, supported by Commissioner Dailey to adjourn to the call of the Chair at 8:10 p.m.

**Motion Carried.**